

**TOWN OF SENECA FALLS
SENECA COUNTY, NEW YORK
HERITAGE CENTER RENOVATIONS, DRI PROJECT NO. 3
PROJECT NO. 2223978.03**

ADVERTISEMENT FOR BIDS

Sealed Bids for the construction of the Site Improvements will be received by the Town of Seneca Falls Clerk's Office, 130 Ovid Street, Seneca Falls, NY 13148 until 2:00 PM local time on Wednesday, March 19, 2025, at which time the Bids received will be publicly opened and read.

The Project consists of the construction of various interior improvements including construction of a new Director's office, conference room, window and door improvements and awning on the front facade at the existing Visitor's / Heritage Center, 89 Fall Street, in the Town of Seneca Falls, NY, as noted in the Bidding Documents dated February 2025.

Bids will be received for the entire contract only. As indicated in the Bid Form, the Base Bids and any Alternate Bid Items identified on the bid form shall be on a stipulated sum basis. All bids shall be made on the form furnished by the Issuing Office.

The Issuing Office for the Bidding Documents is the **Town of Seneca Falls Clerk's Office, 130 Ovid Street, Seneca Falls, NY 13148**. Prospective Bidders may examine or obtain the Bidding Documents at the Issuing Office, M-F, 8:30 AM to 4:00 PM. Prospective Bidders may also obtain the Bidding Documents from Rotolite Elliott, 1 Grove Street, Pittsford, NY 14534; (585) 385-1463; M-F, 8:00 AM – 5:00 PM.

Printed copies of the Bidding Documents may be obtained from either of the above locations, upon payment of **\$100.00** for each set requested. Checks for Bidding Documents shall be payable to **Town of Seneca Falls**. Bidding Documents may also be viewed online with a non-refundable online payment by visiting www.recplanroom.com (click Public Jobs under the Menu Tab on the left-hand side of the plan room homepage). Once in the Public Jobs plan room, select the link for this project.

When requesting bid documents, prospective bidders shall provide their name, firm's name, shipping address (no PO Box numbers), telephone number, email address, name of the project for which they are requesting Bidding Documents, intended contract, amount of money enclosed, and if applicable, check numbers. Bidders who obtained the Bidding Documents from the Issuing Office and return a full set of the Bidding Documents in good condition (suitable for re-use) within 30 days after opening of Bids will receive a refund of the \$100.00 payment.

If you would like a set of Bidding Documents mailed to you, please provide an additional non-refundable check for \$25.00 per set (or actual shipping cost, if higher) payable to Rotolite Elliott. Upon receipt of payment, Rotolite Elliott will mail Bidding Documents to you. The date that the Bidding Documents are mailed by Rotolite Elliott will be considered the Bidder's date of receipt of the Bidding Documents.

Partial sets of Bidding Documents will not be available from the above locations. Neither Owner nor Engineer will be responsible for full or partial sets of Bidding Documents, including Addenda if any, obtained from sources other than the above.

Bidding documents may also be examined at:

- Construction Exchange of Buffalo and WNY, Inc., 2660 William Street, Buffalo, NY 14227, <https://conexbuff.com/>;
- Builders Exchange of Rochester, 180 Linden Oaks, Suite 10, Rochester, NY 14625, <https://robex.com/>;
- Syracuse Builders Exchange, 6563 Ridings Road, Syracuse, NY, 13206, <https://www.syrabex.com/>;

- The Builders Exchange of the Southern Tier, Inc. – West, 65 East Main Street, Falconer, NY 14733
Email: planroom@bxstier.com
- New York State Contract Reporter- <https://www.nyscr.ny.gov/login.cfm>

A pre-bid conference will not be held for the project.

Bid security shall be furnished in accordance with the Instructions to Bidders. All questions or requests for information must be submitted by 5:00 PM on March 12, 2025.

This project is funded by a Downtown Revitalization Initiative Grant, as administered by the New York State Department of State (DOS).

This project is subject to DOS program requirements as outlined in Section 004610 of the Specifications and including, but not limited to:

- Participation of Minority- and Women-Owned Business Enterprises (“MWBE”) pursuant to Executive Law Article 15-A, Economic Development Law Article 4-A and 5NYCRR Parts 140-144, Rules and Regulations of the Minority and Women's Business Development Program. The MWBE combined goal for construction contracts is 30% of the contract value for any contract with a value above \$100,000;
- Completion and submission of documentation identified in Section 004610; and,
- Provision and erection of project signage in accordance with specifications identified in Section 004610.
- Participation opportunities for New York State certified Service-Disabled Veteran-Owned Businesses (“SDVOB”).
- Requirements regarding suspension and debarment.
- Restrictions on lobbying.

Prospective bidders should review the DOS requirements included in the Bidding Documents. The OPRHP program’s MWBE combined goal for construction contracts of 30% of the contract value for any contract with a value above \$100,000 shall govern instead of the CWSRF program’s goal.

Owner: **TOWN OF SENECA FALLS**

By: **Melissa Brown, Town Clerk**

Date: **February 21, 2025**

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