The Seneca Falls Town Board held Public Hearings and Meeting on Wednesday, November 8, 2023 in the Town Hall Meeting Room, 130 Ovid Street, Seneca Falls.

Present were Supervisor Michael Ferrara; Councilpersons Frank Sinicropi, Steven Churchill, Dawn Dyson and Kaitlyn Laskoski. Also present were Patrick Morrell, Attorney for the Town; Peter Soscia, Town Manager; Jeremy Wendy, Interim Highway Superintendent; Joseph Tullo, Chief WWTP Operator; Timothy Snyder, Police Chief and Lesen Gleason, Town Engineer.

Public Hearing – Proposed Local Law – Tax Exemption for Volunteer Firefighters & Ambulance Workers: A motion was made to open the Public Hearing at 6:00 P.M. relative to the proposed local law by Kaitlyn Laskoski and seconded by Dawn Dyson. Motion carried 4 ayes, 0 nayes and 1 abstention; Councilman Sinicropi abstained from voting.

Mr. Ferrara asked if anyone from the public would like to speak regarding this proposed local law. Since there were no comments from the public, a motion was made to close the Public Hearing by Dawn Dyson and seconded by Kaitlyn Laskoski. Motion carried 4 ayes, 0 nayes and 1 abstention; Councilman Sinicropi abstained from voting.

Public Hearing – 2024 Preliminary Budget: A motion was made to open the Public Hearing at 6:05 P.M. relative to the 2024 Preliminary Budget by Kaitlyn Laskoski and seconded by Frank Sinicropi. Motion carried 5 ayes, 0 nayes.

Mr. Ferrara asked if anyone from the public would like to speak regarding the Preliminary 2024 Budget. Since there were no comments from the public, a motion was made to close the Public Hearing by Frank Sinicropi and seconded by Dawn Dyson. Motion carried 5 ayes, 0 nayes.

Supervisor Ferrara called the regular monthly Meeting to order at 6:10 P.M. A roll call of Board Members was taken and all were present; the Pledge of Allegiance followed.

Mr. Ferrara congratulated Frank Schmitter on his victory as the new Town Supervisor, and Dawn Dyson and Jeremy Wendt on their victory. He congratulated Jackson Puylara unofficially as absentee ballots have to be counted. Mr. Ferrara thanked Steve Churchill for his 12 years of service with the County and Town, and congratulated Melissa Brown who will be the new Town Clerk. Mr. Churchill thanked Mr. Ferrara for his service.

Proclamation – Recognizing Native American Heritage Month in Seneca Falls: Mr. Ferrara proceeded to read a Proclamation declaring November 2023 as Native American Heritage month in the Town of Seneca Falls, and urging all residents to take the time to gain a deeper understanding of the diverse heritage of Native Americans, strengthen the preservation of Native American history, and renew awareness and appreciation working with Native Americans to build sustainable and healthy communities, and embrace the diversity of our society.

Certificate of Appreciation: Mr. Ferrara read a Certificate of Appreciation from the NYS Department of Health and Environmental Conservation which thanks the Seneca Falls Wastewater Treatment Plant for volunteering for the Statewide COVID 19 public health response as a participating member of the NYS Wastewater Surveillance Network. Mr. Ferrara stated Water/Wastewater Treatment plants were volunteer plants and every week, they would send samples and they would send results back. They were tracing COVID vaccine in our wastewater.

Petitioners:

Paul Kelsey – SMI and Taxes: Paul Kelsey stated he read a couple of weeks ago in the newspaper that del Lago is taking care of Tyre taxes. He thinks Seneca Meadows should start taking care of Seneca Falls taxes. He said if you have to put up with Seneca Meadows, you should have your taxes deducted, whether it be one- half, one-quarter or something else. Mr. Kelsey wished everybody good luck on their next assignments.

Approval of Minutes:

A motion was made to approve the minutes of the regular monthly Meeting of October 3, 2023 by Dawn Dyson and seconded by Kaitlyn Laskoski. Motion carried 5 ayes, 0 nayes.

A motion was made to approve the minutes of the Budget Workshop Meetings of October 11, 2023 and October 19, 2023 by Frank Sinicropi and seconded by Steve Churchill. Motion carried 5 ayes, 0 nayes.

Communications:

Mr. Ferrara noted that there are seven Communications in the Board's packets. Mr. Sinicropi referred to the inspection of the water tower and asked when will the tower be drained so that they can go in and do a more thorough inspection. Mr. Tullo stated it's every five years – four years from now.

Old Business:

Sale of Town Property: Mr. Sinicropi asked about 10 Fall Street and the old race track. Mr. Ferrara replied the goal was not to move on 10 Fall Street until the Board knew the developer was going to secure 2 Fall Street. He said on the property behind Kids Territory, we are still waiting for the grant to bring water and sewer to the property. Brief discussion followed.

Mrs. Laskoski referred to a comment made in reference to the new Board moving forward. She is sure there is going to be a process in handing over – grants in process, etc. Mr. Ferrara stated he spoke with Mr. Schmitter and told him that he would help with the transition. He would be glad to facilitate a meeting with Matt Horn and Lesen Gleason. Mrs. Laskoski said she just wanted to be sure we don't miss anything.

New Business:

Approval of Special Events: A motion was made by Dawn Dyson and seconded by Frank Sinicropi to approve the It's a Wonderful Life Festival 2023 on December 7-10, 2023 as it is a benefit to the Community. Motion carried 5 ayes, 0 nayes.

Mr. Sinicropi asked if they are going to have the Ball Drop at the Gould Hotel. Mrs. Jones replied she hasn't heard anything about it yet. Mr. Ferrara asked about the It's a Wonderful Run; Mrs. Jones said she hasn't heard anything. Chief Snyder said they have been discussing it with them for about a month and meetings will be setting up. Mrs. Jones noted she will be setting up those meetings.

Mr. Ferrara mentioned that the Board has Department Head reports, as well as Matt Horn and Lesen Gleason reports, and asked if there were any questions. There were no questions.

Proposed Local Law – Tax Exemption for Volunteer Firefighters and Ambulance Workers: Mr. Morrell stated the Board conducted the Public Hearing regarding this proposed local law. He explained the local Law which states that for a volunteer Firefighter or ambulance worker that has worked for a period of at least two years will be entitled to a 10% reduction in the taxable value of real property (Real Property Tax Law Section 466-A). Mr. Ferrara stated this would be in their primary residence, and they will have to show proof that they are in good standing with the Fire Department (he doesn't think there are any volunteer ambulance workers).

A motion was made by Kaitlyn Laskoski and seconded by Dawn Dyson to adopt Local Law #5 – 2023, a Local Law authorizing a real property tax exemption for Volunteer Firefighters and Volunteer Ambulance Workers pursuant to Real Property Tax Law Section 466-A. Motion carried 4 ayes, 0 nayes, 1 recusal; Councilman Sinicropi recused himself from voting.

2024 Preliminary Budget: A motion was made by Kaitlyn Laskoski and seconded by Frank Sinicropi to adopt the 2024 Preliminary Budget to become the 2024 Budget.

Mr. Soscia stated the total appropriated amount is $18,438,103.00. The actual spend is about $17 million; $2 million of that is for the Safe Walk to School Sidewalk Program that should happen in 2024 when the State produces the money. Mr. Ferrara stated one of the things the Auditors wanted to make sure we did was when we have capital projects they have to be in the Budget – we don't get the money from the State until we pay it. Mr. Ferrara stated $177,000 is in the Budget for North Seneca Ambulance – the Town's contribution request for 2023 to keep it solvent. He is hoping that it will be a Countywide program – north and south County.

Mr. Soscia stated they lowered the tax rate after the reval calculations. Before the reval it was $10.18, and after the reval it is $6.67. Mr. Soscia mentioned that the Auditors said we have more money in the Tax Stabilization Fund than is accepted; by Law, we should have no more than 10% of our operating expenses. During the last Workshop, it was decided to take $751,931.00 from that Reserve and lower the tax rate to $5.57.

The above motion made by Kaitlyn Laskoski and seconded by Frank Sinicropi to adopt the 2024 Preliminary Budget was carried 5 ayes, 0 nayes.

SEQR & Lead Agency Intent – DRI Community Center Skate Park/Kayak Acces: Mr. Ferrara stated this is for the DRI Program for the Community Center. It is ready to go out to bid for the Skate Park.

A motion was made by Kaitlyn Laskoski and seconded by Frank Sinicropi to adopt the following resolution:
RESOLVED, that in accordance with the New York State Environmental Review (SEQR) regulations, the Seneca Falls Town Board hereby announces its intent to serve as lead agency to conduct an environmental review of the Town program to enhance the Community & Recreation Center. The project is located at the Community Center on Water Street adjacent to the Seneca River (aka Cayuga-Seneca Canal). Project components include a new floating kayak launch and dock for public access, kayak storage shed, fencing and skate park improvements.
FURTHER RESOLVED, the Seneca Falls Town Board has determined that the proposed Action is an Unlisted Action as defined under SEQR; and be it
FURTHER RESOLVED, the Seneca Falls Town Board has commissioned LaBella Associates, D.P.C. to prepare Part 1 of the Environmental Assessment Form regarding the project; and be it
FURTHER RESOLVED, the Seneca Falls Town Board has reviewed Part 1 of the Environmental Assessment Form along with the supporting documentation and has determined that the proposed action will not result in an significant adverse environmental impacts.
No questions. Motion carried 5 ayes, 0 nayes.

Mr. Morrell stated this is a Town project; the Town is taking the action so SEQR is required. The SEQR was put together by LaBella & Associates, and is fairly thorough and comprehensive. Mr. Morrell said this is an unlisted action, so there is no requirement to send letters out to involved agencies. He referred to SEQR and said there really isn't any areas of concern until item #12 which concerns the historic district or historic resources; the answer is yes, it's right downtown. This requires contacting the State SHPO, and that agency reviewed the plans and project and found no impacts on the historic district or historic resources.

Mr. Ferrara stated LaBella went through Part 1 and Part 2 of SEQR and determined this project will have no or small impact. He asked if there were any questions from the Board, and there were none.

A motion was made to declare a negative declaration regarding this project by Kaitlyn Laskoski and seconded by Frank Sinicropi. Motion carried 5 ayes, 0 nayes.

Highway – Replace Motor Equipment Operator Light: A motion was made by Frank Sinicropi and seconded by Dawn Dyson to adopt the following resolution:
WHEREAS, the Highway Department would like to hire a Motor Equipment Light to replace the one that left; and
WHEREAS, the Highway Department will use this person to perform all the duties of a motor equipment operator light. This Gentleman has worked in grounds maintenance in the past and will make a good fit in our department. This will make for an easy transition.
NOW, THEREFORE, BE IT RESOLVED, that the Seneca Falls Town Board does hereby authorize the hiring of Richard Mellini as Motor Equipment Operator Light, starting at $21.00 an hour.

Mrs. Laskoski asked if it can be put in resolutions that they pass the hiring requirements - she is assuming they did the background check; Mr. Sinicropi said yes, they did. Mrs. Laskoski said this person has worked in grounds maintenance – has he worked for the Town before. Mr. Wendt replied he can't remember where he worked, but he did work in some type of maintenance. Mr. Sinicropi said that he and Mr. Churchill met twice with Mr. Wendt on this person.

The above motion made by Frank Sinicropi and seconded by Dawn Dyson to adopt the above resolution hiring Richard Mellini as Motor Equipment Operator Light was carried 5 ayes, 0 nayes.

Highway – Emergency Repair of Plow Truck: A motion was made by Frank Sinicropi and seconded by Steve Churchill to adopt the following resolution:
WHEREAS, the Highway Department needs to repair a plow truck that was discovered when the Department was getting prepared for snow plowing; and
WHEREAS, this will be an emergency procurement because the truck cannot be moved without the potential of further damage; and
WHEREAS, the high-pressure turbo and low-pressure turbo need to be repaired on the truck. The estimate from Marro's Empire Trucking for the repairs is $8,495.67.
RESOLVED, that the Seneca Falls Town Board does authorize the emergency repairs for $8,495.67.

Mr. Ferrara stated we purchased a new truck which won't be in for a couple of years. The repairs on this truck is to get us through the winter. Mrs. Laskoski asked if there were other estimates for the truck repair. Mr. Ferrara replied there is not because his understanding is it was brought to Marro's, and to transport it to someplace else would further damage the truck. Mr. Wendt proceeded to explain the truck repair and why it couldn't be moved somewhere else.

The above motion made by Frank Sinicropi and seconded by Steve Churchill to adopt the above resolution authorizing the emergency repair of the plow truck was carried 5 ayes, 0 nayes.

Resolution – Remove Utility Poles that Have Been Replaced: A motion was made by Frank Sinicropi and seconded by Steve Churchill to adopt the following resolution:
WHEREAS, NYSEG has been replacing poles in the Town of Seneca Falls; and
WHEREAS, NYSEG has been placing the replacement poles next to the old existing poles; and
WHEREAS, NYSEG owns both poles and other companies are using the old poles for their lines and various equipment with no drop-dead date to move their lines and equipment; and
WHEREAS, this look in neighborhoods around Town looks poorly; and
WHEREAS, the Town is requesting that NYSEG give these companies renting space on the old poles a date in the late spring to move their lines and equipment to the new poles and someone remove the old poles.
NOW, THEREFORE, BE IT RESOLVED, that a copy of this resolution be sent to NYSEG and the Public Service Commission, State Assemblyman and State Senator in an effort to move this along.

Mr. Sinicropi stated they have been changing poles and people will now see there are two poles next to each other – he thinks it look terrible. He talked to the person, and he claims the last one to move their equipment off the old pole is the one who has to take it out. Mr. Sinicropi said that person doesn't own the pole - NYSEG owns the pole and should be taking it out. He added there are quite a few of them – there are at least 30-40 on Lower Lake Road they are going to be replacing.

Mr. Ferrara stated he hopes Mr. Sinicropi has success with this. He has been working 2 ½ years, on a monthly basis, calling NYS Representatives to do what you are asking. Brief discussion followed.

The above motion made by Frank Sinicropi and seconded by Steve Churchill to adopt the above resolution relative to removing Utility Poles was carried 5 ayes, 0 nayes.

Resolution – Project Management Contract for Water Meter Replacement Project: A motion was made by Dawn Dyson and seconded by Kaitlyn Laskoski to adopt the following resolution:
WHEREAS, the Town of Seneca Falls is engaged in a project to replace more than 4,000 water meters and transmission radios; and
WHEREAS, the Town Board approved the contract to utilize the MRB Group to provide project management services; and
WHEREAS, the current project is based on time and material cost basis which creates variability and therefore excess risk for the Town financially; and
WHEREAS, the MRB Group is offering to move to a fixed price contract to complete the Water Meter Replacement Project for a cost of $38,000. This expense would be reimbursable by the grant received by the Town to complete the Project.
NOW, THEREFORE, BE IT RESOLVED, the Seneca Falls Town Board hereby approves the proposal by MRB Group to perform the services specified in the attached proposal for professional services required to complete the water meter replacement project.

Mr. Sinicropi said MRB is going to be the engineering firm overseeing the water meter project; Mr. Horn replied yes. Mr. Sinicropi asked what he would do as far as engineering to put a meter in his house. Mr. Horn replied NYS requires a shop drawing of what a typical meter will look like, and what connection points are, etc. Mr. Sinicropi said if you have a pit, are you going to keep those pits; Mr. Horn replied yes. Mr. Soscia added there are about 4,000 meters, and this cost is to make sure that the installations and the receiver on the water tower are done on a timely and working manner. Mr. Churchill said basically, we are assigning MRB to be Clerk of the Works to keep an eye on the project to see that everything is running smoothly and done as it is supposed to. He asked how are the radios powered; Mr. Tullo replied by 25-30 year batteries. Further discussion followed.

The above motion made by Dawn Dyson and seconded by Kaitlyn Laskoski to adopt the above resolution to approve the Project Management contract for water meter replacement was carried 5 ayes, 0 nayes.

Resolution – Vacation Leave Credit Holdover: A motion was made by Frank Sinicropi and seconded by Steve Churchill to adopt the following resolution:
WHEREAS, the Town of Seneca Falls grants employees paid vacation leave; and
WHEREAS, the Town Board has the sole authority to determine policies pertaining to granting a use of paid vacation leave; and
WHEREAS, the Employee Handbook for the Town of Seneca Falls defines the accrual, use and accumulation of paid leave; and
WHEREAS, the current policy creates unnecessary steps for employees to accumulate vacation at the end of the

calendar year.
NOW, THEREFORE, BE IT RESOLVED, the Seneca Falls Town Board hereby approves edits to the Employee Handbook as described below to automate the process of allowing employees to carry over no more than five (5) workdays of unused vacation leave.
Current Handbook Language:
Accumulation – an employee may not accumulate p/t leave credits. Any leave credits remaining unused at the end of the last business day of the calendar year shall be cancelled unless authorized by the Town Supervisor, and shall be limited to five working days.
Proposed Handbook Language:
Accumulation – An employee may not accumulate p/t paid leave credits. Up to five working days of unused leave credits remaining at the end of the last business day of the calendar year shall be added to the employee's allotment for the next calendar year.

Mr. Ferrara said this cleans up the language in the Employee Handbook and makes it pretty clear. Mr. Sinicropi said at the County, when an employee leaves, they don't get paid for those five vacation days in their termination pay – are we doing the same thing as that or do we have to pay somebody. Mr. Soscia replied the current language in the Handbook would be to pay them.

The above motion made by Frank Sinicropi and seconded by Steve Churchill to adopt the above resolution in regard to vacation leave credit holdover was carried 5 ayes, 0 nayes.

Resolution – Proposed Local Law – Override Tax Levy Limit: A motion was made by Frank Sinicropi and seconded by Steve Churchill to adopt the following resolution:
WHEREAS, the Town of Seneca Falls Town Board believes it would be advantageous for the Town to override the tax levy limit imposed by General Municipal Law Section 3-c; and
WHEREAS, Subdivision 5 of the General Municipal Law, Section 3-c, expressly authorizes the Town Board to override the tax cap by the adoption of a local law approved by vote of sixty percent (60%) of the Town Board.
NOW, THEREFORE, BE IT RESOLVED, that proposed Local Law #6 – 2023 entitled "A Local Law to Override the Tax Levy Limit established in General Municipal Law 3-C" be and the same hereby introduced before the Town Board of Seneca Falls, New York; and
BE IT FURTHER RESOLVED, that copies of the aforesaid Local Law have been presented to each Member of the Town Board; and
BE IT FURTHER RESOLVED, that the Town Board will hold a Public Hearing on said proposed Local Law at the Town Municipal Building, 130 Ovid Street, Seneca Falls, NY at 6:00 P.M. on December 5, 2023; and
BE IT FURTHER RESOLVED, that the Town Clerk publish or cause to be published a notice of said Hearing in the official newspaper of the Town at least five (5) days prior thereto.
Motion carried 5 ayes, 0 nayes.

Resolution – Approve Contract with Police Command Unit: A motion was made by Dawn Dyson and seconded by Kaitlyn Laskoski to adopt the following resolution:
WHEREAS, the current Command Unit Contract expires on December 31, 2023; and
WHEREAS, the Public Safety Committee and the Union met at various times to negotiate a new contract; and
WHEREAS, the two parties agreed to a 3% raise in 2024 for the Chief and the Lieutenant, and also agreed that they will get the same percentage as the Seneca Falls PBA for 2025 and 2026; and
WHEREAS, the parties agreed to add Juneteenth as a new holiday; and
WHEREAS, the parties agreed that the Chief and Lieutenant will contribute 11% towards their health insurance;
WHEREAS, the Union will not be required to take the Cooper Standard physical test, however, employees who choose to take the test and successfully pass the Cooper Test each calendar year will receive a lump sum payment of $500.00. The test must be taken during non-working hours and will not be compensated for time spent taking the test; and
WHEREAS, the Chief and the Lieutenant will continue to be allowed to accumulate sick leave up to 90 days to be used as 8-hour days. However, the benefit cashed at retirement shall be calculated in hours, with the maximum benefit of 720 hours. At the option of the employee, the amount owed pursuant to this section (7.4.2) may be designated to be held by the employer and used to offset health insurance premiums for the retired employee.
NOW, THEREFORE, BE IT RESOLVED, that the Town Board of Seneca Falls approves a three-year contract (2024, 2025, 2026) with the Command Union.

Mr. Ferrara stated that he and Mrs. Laskoski met with Chief Snyder numerous times. The language in this is no different than the PBA contract, and nothing has been added. Mr. Sinicropi stated he didn't know negotiations were going on. He is not voting for this because in the 7th "Whereas", (it has nothing to do with the people) it has to do with paying someone 35% of their salary when they retire at their current hourly rate. He gave an example which amounted to $35,000 and said the Town cannot afford it – this is too rich of a benefit with all the

other things we are paying for, retirement, healthcare, vacation, etc. Further discussion followed.

The above motion made by Dawn Dyson and seconded by Kaitlyn Laskoski to adopt the above resolution approving the Contract with the Police Command Unit was carried 4 ayes, 1 nay; Councilman Sinicropi with the dissenting vote.

Resolution – Cash Collection Process Policy: A motion was made to adopt the Cash Collection Process Policy as submitted by Mr. Soscia by Frank Sinicropi and seconded by Kaitlyn Laskoski.

Mr. Ferrara stated this is part of a response to the Auditors that were here. He said once this is approved, it will be shared with all the Offices to make sure this is being followed. Mr. Churchill asked if Mr. Soscia included any of the people who manage cash within the town in developing this process. Mr. Soscia replied there are only three and he involved two of them; the Clerk didn't get a chance to review it. Mr. Churchill said before this is approved, he thinks it should be reviewed by the people that it is going to impact and get some of their feedback. Mr. Soscia said the fundamental thing here is to make it work – this is not an option. Mr. Churchill stated his point is Mr. Soscia didn't include them in how the process is going to flow.

Mr. Sinicropi stated he is all for making sure the money balances at the end of the day. He referred to #5 in the Policy (Cash handling duties should be assigned so that collections, deposit preparation and reconciliations are assigned to different employees) and said that's three things – some departments don't have three people. He added someone in that department is going to have to do two out of three things. Mr. Soscia said no – that can't happen; we have to figure out the system – we have to solve that problem.

Mr. Sinicropi referred to #6 (Different employees should not work simultaneously out of the same cash drawer). Mr. Ferrara said if one employee is taking money, another employee should not be working out of the same cash drawer; the first employee theoretically would have to reconcile the drawer before it was turned over to the second employee. Mr. Sinicropi said so two people can't work at the same time.

Mr. Sinicropi stated in reading the Policy, it sounds like each department would have to develop their own internal policy and then reviewed and approved by who? Mr. Ferrara replied he would say the Chief Financial Officer of the Town.

Mr. Churchill asked Mr. Soscia if he has ever been in a position to receive cash in any of his previous jobs: Mr. Soscia replied yes. He added we have been blessed by honest employees for many, many years. His experience strongly dictates to him that we shouldn't count on that in the hope that's going to happen in the future. Further discussion followed.

Mrs. Laskoski said she definitely agrees that we need a process. We need to include and develop that process with the appropriate entities. She asked if this is a blanket policy and procedure; there are a lot of flaws. Mrs. Laskoski stated there are new members coming on in January that are taking over departments - there is a big change coming. She asked why are we passing this now without including them.

The above motion made by Frank Sinicropi and seconded by Kaitlyn Laskoski to adopt the Cash Collection Process Policy did not carry, as the vote was 1 aye, 4 nayes; Councilpersons Sinicropi, Churchill, Dyson and Laskoski with the dissenting votes.

Parks & Recreation Resolution – Surplus Dock and Dock Ramp: A motion was made by Frank Sinicropi and seconded by Dawn Dyson to adopt the following resolution:
WHEREAS, the Town of Seneca Falls has removed the floating dock and ramp from VanCleef Lake as deemed unsafe; and
WHEREAS, the Town of Seneca Falls will no longer use the dock and ramp.
NOW, THEREFORE, BE IT RESOLVED, the Seneca Falls Town Board surpluses the dock and ramp to be sold through Auctions International.

Mr. Sinicropi said there is the ramp that is made out of aluminum and reinforced; is there anything that they would have to go across the creek for – is there anything they can use if for. Mr. Wendt replied there isn't anything that he knows of.

The above motion made by Frank Sinicropi and seconded by Dawn Dyson to surplus the dock and ramp was carried 5 ayes, 0 nayes.

Resolution – Authorize Supervisor to Sign Agreements with B&L (Generator, etc.): A motion was made by Frank

Sinicropi and seconded by Dawn Dyson to adopt the following resolution:
WHEREAS, Barton & Loguidice has provided design costs for WWTP Back-Up Generator, WWTP Chemical Storage Room Improvements, WWTP Dewatering Improvements, Fall Street Pump Station Improvements, WTP Sedimentation Equipment, WTP Low Lift Pump Replacement and King and George Roads Waterline Project; and
WHEREAS, the total fees for all of the project designs listed above would be $21,000.00; and
WHEREAS, starting the design work as early as possible would enhance the possibility that the projects would be completed in the next 12-14 months.
NOW, BE IT RESOLVED, the Town Board of Seneca Falls approves for the Town Supervisor to sign the design agreements with Barton & Loguidice for $21,000.00.

Mr. Ferrara stated that Mrs. Laskoski and Mr. Sinicropi met with Lesen Gleason; the idea is to get a couple of months head start on some of these projects. Mr. Sinicropi asked Mrs. Gleason, as part of the $21,000, are they going to do an analysis of how much the plant use of a generator is. Mrs. Gleason replied yes, they will do an analysis of the full plant running at capacity and the other just by critical elements. Mr. Sinicropi said he wants to be involved in the generator process. After discussion, Mr. Ferrara said when they get the design work done, they will share it with the Board and make a determination.

The above motion made by Frank Sinicropi and seconded by Dawn Dyson authorizing the Supervisor to sign Agreements with Barton & Loguidice was carried 5 ayes, 0 nayes.

Resolution – Budget Modifications: A motion was made by Steve Churchill and seconded by Kaitlyn Laskoski to adopt the following resolution:
WHEREAS, New York State Law requires the Town Board to approve all appropriations; and
WHEREAS, the Town received grants for the DRI Project and the E. Bayard Street Culvert Study that were not budgeted for the fiscal 2023 Budget; and
WHEREAS, in these transactions, adjustments are to be made to the 2023 Budget at the recommendation of the Office of the State Comptroller.
NOW, THEREFORE, BE IT RESOLVED, that the Town of Seneca Falls Town Board does hereby allow the budget modifications to allow the proper transfer of monies to the allocated funds. The first Budget modification is to increase account No. H4-8997.200 by $50,000 for additional expenditures related to the DRI Project. Second budget modification is to increase account No. DA1330.200 for $50,000 for expenditures related to the State Grant for the Bayard Street Culvert Study.
Motion carried 5 ayes, 0 nayes.

Mrs. Laskoski referred to bids and asked what the threshold was when we have to go out for bids for a project or repairs that have to be done. Mr. Ferrara said he thinks it's $5,000. Mr. Morrell stated it's written in the Procurement Policy – depending on how much is to be spent affects whether it can be a verbal or written quote. He added it is spelled out in the Procurement Policy with different thresholds. Mrs. Laskoski referred to the work that has to be done on the truck and asked if it applied to this – there is only one bid from Marro's, and it was said Regional was too expensive, so Marro's was the only option. Mr. Ferrara stated this was an emergency fix, and the Procurement Police says if it's an emergency situation, you don't have to go out and get multiple bids. Further discussion followed.

Water/Sewer/Pool Credits: A motion was made by Dawn Dyson and seconded by Steve Churchill to approve the Pool credits for the month of October 2023 in the amount of $481.65. Motion carried 5 ayes, 0 nayes.

James Varricchio stated the Health Department forwarded an application to him for the State to assist the Town in developing a source water protection program. The State designates you as a representative to help you and guide you. He wanted to make sure the Board is interested before he applies.

Mr. Churchill stated we can't live without water very long. He supports it 100% as it's important to keep what we have clean and protected. Mrs. Laskoski asked if there was any discussion with any other stakeholders in terms of participation. Mr. Varricchio said he didn't talk to anybody – he reached out to the Board first. He added the Health Department knows about it and they encourage everybody to apply – the Town may not get selected. Mr. Sinicropi asked if there was some cost involved; Mr. Varricchio replied it doesn't cost anything to apply. He said he doesn't know enough about it. Mr. Varricchio stated the State will send a liaison here to discuss a plan. After discussion, Mr. Sinicropi said he is in favor of it as long as it involves the people in the Community.

Mr. Ferrara stated there is going to be some responsibility on this Board to follow through with things and making contact with other organizations. He asked if the Board wanted to take that responsibility; the Board agreed to do so. Mr. Varricchio will apply for the grant.

Payment of Bills:
A motion was made by Dawn Dayson and seconded by Kaitlyn Laskoski to approve and order paid the following bills:

General Fund - $222,570.25 (Abstract #11)
Miscellaneous Fund - $66,627.04 (Abstract #11)
Highway Fund - $42,935.77 (Abstract #11)
Water Fund - $77,765.93 (Abstract #11)
Recreation Fund - $42835.29 (Abstract #11)
Vince's Park Fund - $1,316.21 (Abstract #11)
Sewer Fund - $210,211.85 (Abstract #11)

Motion carried 5 ayes, 0 nayes.

Being there was no further business, a motion was made to adjourn the Meeting by Dawn Dyson and seconded by Kaitlyn Laskoski. Motion carried 5 ayes, 0 nayes.
Meeting adjourned at 7:35 P.M.

Respectfully submitted,

NICALETTA J. GREER
Town Clerk