SENECA FALLS TOWN BOARD - REORGANIZATIONAL & REGULAR MEETING - JANUARY 8, 2024

The Seneca Falls Town Board held an annual reorganizational meeting on Monday January 8, 2024 at the Town office building, 130 Ovid Street, Seneca Falls.

Present were Supervisor Frank Schmitter; Councilwomen Dawn Dyson, Kaitlyn Laskoski, Councilmen Frank Sinicropi, and Jackson Puylara. Also, present were Patrick Morell, Town Attorney and Peter Soscia, Town Manager.

Supervisor Schmitter called the Meeting to order at 6:00 P.M. A roll call was taken of Board Members and all were present; the Pledge of Allegiance followed.

REORGANIZATIONAL MEETING:

2024 APPOINTMENTS:

A motion was made by Councilwoman Dyson and seconded by Councilmen Sinicropi to appoint the following:
ATTORNEY FOR TOWN: Patrick Morrell
SPECIAL COUNSEL ATTORNEY: Boylan Code
LABOR RELATIONS ATTORNEY: Bond, Schoeneck & King (Colin Leonard)

A motion was made by Councilmen Sinicropi and seconded by Councilmen Puylara to appoint the following:
TOWN ENGINEERING FIRM: Barton & Loguidice
DRAINAGE ENGINEERS: MRB Group

A motion was made by Councilwoman Dyson and seconded by Councilwoman Laskoski to appoint the following:
FINANCIAL CONSULTANT: Bernard P. Donegan
GRANT WRITING SERVICES: MRB Group

A motion was made by Councilwoman Dyson and seconded by Councilwoman Laskoski to appoint the following:
DEPUTY TOWN CLERK: Linda Wolcott
DEPUTY TOWN CLERK/TAX COLLECTION: Linda Marzan

A motion was made by Councilwoman Dyson and seconded by Councilwoman Laskoski to appoint the following:
COURT CLERKS: Ashley VanDoren, Courtney Andrews

A motion was made by Councilwoman Laskoski and seconded by Councilman Puylara to appoint Peter Soscia as Deputy Supervisor.

A motion was made by Councilwoman Dyson and seconded by Councilman Sinicropi to appoint the following:
DEPUTY HIGHWAY SUPERINTENDENT: Shawn Vangee
DEPUTY WASTEWATER TREATMENT PLANT OPERATOR: Brian Devay
DEPUTY WATER/SEWER SYSTEM OPERATOR: Fred Peterman

A motion was made by Councilwoman Dyson and seconded by Councilwoman Laskoski to appoint the following:
SECRETARY TO HPC, PLANNING & ZONING BOARDS: Linda Wolcott
REGISTRAR OF VITAL STATISTICS: Melissa Brown

A motion was made by Councilwoman Laskoski and seconded by Councilwoman Dyson to appoint the following:
RECORDS MANAGEMENT OFFICER: Melissa Brown
DOG CONTROL OFFICER: Dallyn Jenkins

A motion was made by Councilman Puylara and seconded by Councilwoman Dyson to appoint the following:
MEMBER OF RECREATION COMMISSION: Kevin McDonald
ALTERNATE MEMBERS OF RECREATION COMMISSION: Christine Abbe

A motion was made by Councilwoman Dyson and seconded by Councilwoman Laskoski to appoint Interim Police Chief Timothy Snyder as Ex-Officio.

A motion was made by Councilman Sinicropi and seconded by Councilwoman Dyson to appoint the following:
MEMBER PLANNING BOARD: Frank Ruzicka
ALTERNATE MEMBERS PLANNING BOARD: Matt Blair

A motion was made by Councilman Sinicropi and seconded by Councilwoman Laskoski to appoint the following:
MEMBER ZONING BOARD OF APPEALS: Tom Scoles
ALTERNATE MEMBERS ZONING BOARD OF APPEALS: John Wood

A motion was made by Councilwoman Dyson and seconded by Councilman Puylara to appoint the following:
HERITAGE PRESERVATION COMMISSION: Virginia Konz
HPC ALTERNATES: Daniel Babbitt
Claire Ludovico

SENECA FALLS TOWN BOARD - REORGANIZATIONAL & REGULAR MEETING - JANUARY 8, 2024

A motion was made by Councilwoman Dyson and seconded by Councilwoman Laskoski to appoint the following:
CEMETERY COMMISSION: Michael Kelly
TOWN HISTORIAN: Fran Barbieri
TOWN AUDITORS: Bonadio Group

A motion was made by Councilwoman Dyson and seconded by Councilman Sinicropi to accept the following:
MEETING DAY: First Tuesday of each month – 6:00 P.M.
BANKS: Community Bank, Five Star Bank, M & T Bank,
First Niagara Bank, Lyons National Bank
OFFICIAL TOWN NEWSPAPER: Finger Lakes Times

A motion was made by Councilwoman Dyson and seconded by Councilman Sinicropi to accept the following:
MILEAGE/ Per Diem Rate: Current IRS Mileage rate and Per Diem Rate

A motion was made by Councilwoman Dyson and seconded by Councilwoman Laskoski to accept the following:
ADOPT PROCUREMENT POLICY
ADOPT ROBERTS RULES OF ORDER FOR MEETINGS

A motion was made by Councilman Puylara and seconded by Councilwoman Laskoski to accept the COMMITTEE ASSIGNMENTS as follows:

ASSESSMENT	DAWN DYSON, CHAIR JACKSON PUYLARA
SF DEVELOPMENT CORPORATION	KAITLYN LASKOSKI, CHAIR FRANK SCHMITTER
RECREATION	DAWN DYSON, CHAIR FRANK SINICROPI
HIGHWAY/PUBLIC WORKS	FRANK SCHMITTER, CHAIR FRANK SINICROPI
WASTE MANAGEMENT	FRANK SINICROPI, CHAIR JACKSON PUYLARA
PERSONNEL	FRANK SINICROPI, CHAIR FRANK SCHMITTER
WEBSITE	JACKSON PUYLARA, CHAIR KATHY LANKFORD
PUBLIC SAFETY	FRANK SCHMITTER, CHAIR KAITLYN LASKOSKI
COURT	DAWN DYSON, CHAIR KAITLYN LASKOSKI
WATER/SEWER	FRANK SCHMITTER, CHAIR DAWN DYSON
SMI COMMITTEE	FRANK SCHMITTER, CHAIR DAWN DYSON
TOWN BOARD LIAISON TO VISITOR'S CENTER	– JACKSON PUYLARA FRANK SINICROPI
CONTRACT REVIEW COMMITTEE	KAITLYN LASKOSKI, CHAIR FRANK SINICROPI
ZONING	KAITLYN LASKOSKI
BUDGET ANALYSIS/FINANCE	FRANK SCHMITTER, CHAIR FRANK SINICROPI PETER SOSCIA

All in favor. Motion carried.

REGULAR MEETING:
PRIVILAGE OF THE FLOOR- Two residents spoke.
APPROVAL OF MINUTES
A motion was made by Councilwoman Laskoski to approve the public hearing and meeting minutes of December 5, 2023, and the meeting minutes from the year-end meeting of December 28, 2023. The motion was seconded by Councilwoman Dyson. All in favor. Motion carried.

COMMUNICATIONS
The following communications were received by the Town Clerk

1. Results of the Bridgeport Fire District Election from Kim Gribnau, Chairman of Election.
2. Minutes of the Heritage Preservation Commission Meeting of November 28, 2023.
3. Minutes of the Planning Board Meeting of November 29, 2023.
4. Minutes of the Zoning Board of Appeals Meeting of November 30,2023.
5. Municipal Shelter Inspection Report – Ag & Markets
6. Dog Control Officer Inspection Report – Ag & Markets

A motion was made by Councilman Sinicropi to accept the above communications, seconded by councilwoman Laskoski. All in favor, motion carried.

OLD BUSINESS

A motion was made by councilwoman Laskoski to approve the sale of Town Property seconded by councilwoman Dyson. All in favor, motion carried.

NEW BUSINESS

A. A motion was made by councilwoman Laskoski to authorize the Town Supervisor, Frank Schmitter, to invest town monies, the motion was seconded by councilman Puylara. All in favor, motion carried.
B. A parks & recreation resolution was presented to the board to appoint a recreation clerk. The matter was tabled with the intention of discussing it in executive session.
C. A motion was made by councilman Sinicropi to table the renewal of the SMI License to Operate the landfill, seconded by councilman Puylara. All in favor, motion carried.
D. A resolution was presented to the board by the water and sewer department for the purchase of a 150HP WEG Electric motor due to the failure of a motor manufactured in 1983, which is crucial to the plants operation that a spare motor be kept on site.
   Power-Flo Technologies Inc. -70 Wright Circle Auburn, NY 13021 - $10,452.00
   Colacino Industries – 126 Harrison St. Newark, NY 14513 - $16,644.25
   A motion was made by councilwoman Laskoski to approve the purchase of the 150HP WEG Electric Motor from Power-Flo Technologies Inc. for the quoted amount of $10,452.00, seconded by councilwoman Dyson. All in favor, motion carried.
E. A resolution was presented to the board by the water and sewer department for the purchase of six (6) grinder pumps.
   Ground Water Systems, Inc. – 6540 Routes 5&20 Bloomfield, NY 14469 - $11,628.42
   Gatehouse Pumps – 161 Fall Street Seneca Falls, NY 13148 - $13, 704.90
   A motion was made by councilman Sinicropi to accept the purchase of the six (6) grinder pumps from Ground Water Systems, Inc. at the quoted amount of $11,628.42, seconded by councilwoman Laskoski. All in favor, motion carried.
F. A motion was made by councilman Puylara to approve a contribution of $127,942.00 for the year of 2024 to the Seneca Museum and Tourism Center located at 89 Fall St. Seneca Falls, NY 13148, the motion was seconded by councilman Sinicropi. All in favor, motion carried.
G. A resolution was presented to the board by the police department for the purchase of six (6) pepper launches, which will include practice ammunition, duty ammunition, one (1) refill tank with field air fill adapter, six (6) rifle cases, and six (6) rifle slings. The purchase of pepper launchers will allow the police department to use less-lethal alternatives in addressing threats and de-escalating situations for the preservation of life.

   A motion was made by councilwoman Dyson to approve the purchase of the six (6) pepper launchers from _____ at the cost of $6,988.84, the motion was seconded by councilman Sinicropi. All in favor, motion carried.
H. A resolution was presented to the board for the hiring of a part-time financial clerk to assist with bill processing and payroll at $25,000.00 per year. A motion was made by councilman Sinicropi and seconded by councilman Puylara to approve the appointment of Frank J. Blaskowitzz starting immediately. All in favor, motion carried.
I. An agreement between Beverly's Animal Shelter was submitted to the board for approval. A motion was made by councilwoman Dyson and seconded by councilwoman Laskoski, to approve the dog sheltering agreement. All in favor, motion carried.
J. A policy was presented to the board to adapt a method of townwide cash collection. The policy was recommended by the NYS Comptroller's office to formalize the collection of cash and checks between departments. A motion was made by councilwoman Dyson and seconded by councilman Sinicropi. All in favor, motion carried.
K. Executive session was entered to discuss the appointment of a recreation clerk. Executive session ended at 6: 54 pm. The regular meeting was called back to order at 6:55 pm. A motion was made by councilwoman Laskoski to amend the resolution to appointment a recreation clerk at a rate of $17.33 per hour. The motion was seconded by councilwoman Dyson. All in favor, motion carried.

PAYMENT OF BILLS

A motion was made by councilwoman Dyson and seconded by councilwoman Laskoski to approve the payment of the following bills:

All in favor, motion carried.

A motion to adjourn the meeting was made by councilman Sinicropi and seconded by councilwoman Dyson. All in favor, motion carried.
Meeting adjourned at pm.

Respectfully submitted,

SENECA FALLS TOWN BOARD - REORGANIZATIONAL & REGULAR MEETING - JANUARY 8, 2024
Melissa Brown (ES)
Seneca Falls Town Clerk