

The Seneca Falls Town Board held a regular monthly Meeting on Tuesday, February 6, 2024 at the Seneca Falls Town Office, 130 Ovid Street Seneca Falls.

Supervisor Schmitter called the regular monthly meeting to order at 6:00 P.M. A roll call was taken of Board Members and all were present; the Pledge of Allegiance followed.

| TOWN OFFICER                                   | Present | Absent |
|------------------------------------------------|---------|--------|
| Supervisor Frank Schmitter                     | X       |        |
| Councilman Frank Sinicropi                     | X       |        |
| Councilman Jackson Puylara                     | X       |        |
| Councilwoman Dawn Dyson                        | X       |        |
| Councilwoman Kaitlyn Laskoski                  | X       |        |
| Town Manager Peter Soscia                      | X       |        |
| Town Attorney Patrick Morell                   | X       |        |
| Commissioner of Parks & Recreation Missy Jones | X       |        |
| Town Assessor Deborah VonWald                  | X       |        |
| Zoning Officer Peter Porcelli                  | X       |        |
| Highway Superintendent Jeremy Wendt            | X       |        |
| Police Chief Timothy Snyder                    | X       |        |
| Chief of WWTP Joesph Tullo                     | X       |        |

A. REGULAR MEETING

- a. Petitioners: No petitioners
- b. Privilege of the Floor: Mark Pitiffer spoke on behalf of Bill Lutz at Waterloo Container. Mr. Pitiffer spoke about the odors from the SMI facility, the risk of illness, fires at the facility, and mitigation of the odors that could be done via enforcement of the codes and agreements.

B. APPROVAL OF MINUTES

- a. A motion was made by Councilwoman Dyson to approve the minutes from the January 8, 2024 regular meeting. The motion was seconded by Councilman Sinicropi. All in Favor. Motion Carried.

C. COMMUNICATIONS

- A motion was made by Councilman Sinicropi to accept the following communications:
- a. Barton & Loguidice – February 2024
  - b. New York State Department of Environmental Conservation – Demont Rd Equalization Pipe
  - c. Planning Board Minutes – January 3, 2024
  - d. Zoning Board Minutes – January 4, 2024
  - e. Zoning Office – Permits Issued – January 2024
  - f. HPC Minutes – January 23, 2024
  - g. 2023 HPC, Planning Board, Zoning Board Attendance
- The motion was seconded by Councilwoman Laskoski. All in favor. Motion Carried.

NEW PROCEDURE: Supervisor Schmitter made the following comments:

“At this time, I want to add a new procedure I want to implement into our regular meeting. I want to spend some time talking about committee and projects.

I would like to thank Chef Snyder and his officers for the work they did arresting a subject for attempted murder. Also want to congratulate LT Tom Cleere and Officer Devin Hathaway for becoming defensive tactic instructors.

I want to thank Joe Tullo and his crew at the sewer and water plant for their quick work in repairing an overflow due to a computer program. They quickly got the problem resolved an have the plant running properly again.

I want to thank Jeremy and his crew for the quick work in cleaning the roads and picking up debris from the windstorm last month.

As far as projects go, the town has approximately 25 major projects going on. We are working closely with our grant writers and engineering firms to get projects moving forward.

I will try to touch on a few each month to keep everyone advised.

1. Demont Culvert Project – the pipe has been bought and we have received the permit from DEC and the project should be completed within a couple of weeks.
2. Skate Park and kayak launch should be put out to bid within a couple of weeks.
3. Water meter replacement – has started and is going well. If you have received a letter, please make an appointment.
4. Wastewater excess flow tank, the foundation has started.”

D. OLD BUSINESS

a. Renew SMI License to Operate Landfill- A motion was made by Councilman Puylara to un-table the renewal. The motion was seconded by Councilwoman Dyson. All in favor. Motion carried. A discussion followed. Supervisor Schmitter began by saying that he believes that “issuing the permit at this time is not justified. That it is not personal against Seneca Meadows. He feels that we cannot issue a permit to Seneca Meadows, or any other business or even any residents of the Town if they are already in violation of the Towns Zoning Laws. Supervisor Schmitter continued by stating, zoning law b. states: Odor. No use withing any district shall emit an odor that is unreasonably offensive as measured at a property line of the use. Enforcement of Town Codes must be enforced equally on everyone. In the last several weeks there have been numerous complaints to the Town and to the county regarding offensive odors coming from Seneca Meadows. Once Seneca Meadows resolves the issue regarding offensive odors, I will agree to issue an operating permit.” Councilwoman Laskoski asked the zoning officer (Peter Porcelli) how many official complaints have been received in the past six months. Mr. Porcelli recalled three complaints that resulted in violations. Councilwoman Laskoski requested that complaints (both calls and texts) be sent through the official chain of command and she would like to have a system in place to record complaints and subsequently deal with them. Mr. Porcelli was asked what happens to the complaints that he takes in. He replied that they are sent to Seneca Meadows. Councilman Puylara asked what happened to them after they are sent to Seneca Meadows. Mr. Porcelli responded, saying that he has gotten a few phone calls and Seneca Meadows has addressed the complaints. Councilwoman Laskoski asked if the board is voting on the issue without having a policy in place that supports the action. Councilman Sinicropi proposed the development of an enforcement policy and procedure for zoning to follow when dealing with this issue. Councilman Sinicropi added that we have an enforcement policy, and town code, but we need a procedure for the zoning officer to follow. Councilman Puylara suggested that all board members receive an email when a complaint is received. A question arose regarding how a complaint would be verified. Councilman Sinicropi suggested that the zoning officer believe the resident when they file a complaint that they are made and be asked to sign an affidavit. Councilwoman Laskoski suggested that complaints be documented and follow a procedure including verifying what the resident claimed (the presence of an odor), should be done considering that the issue being discussed is a polarizing and political issue in the town. Councilwoman Laskoski asked if the board was tabling the issue or denying the permit. Councilman Schmitter briefly explained how he sees the issue and how he sees it being enforced. Councilwoman Laskoski commented on how this issue polarizing and political for the town, stating that she has significant concern as to not validating the odor and not having a system in place and would like to have a system in place prior to denying the permit because we were not organized enough to have these policies and procedures in place. Councilman Puylara commented that even if the entity was denied a permit, they will still operate and have gone without a permit in the past. Councilwoman Laskoski stated that she does not feel that it is good practice to deny a permit and then create the rules that justify it afterwards. No further discussion. A motion to table the permit was made by Councilwoman Laskoski and seconded by Councilwoman Dyson. Role call was conducted. The following are the results:

|                       |                         |
|-----------------------|-------------------------|
| Councilwoman Laskoski | in favor of tabling     |
| Councilwoman Dyson    | in favor of tabling     |
| Supervisor Schmitter  | not in favor of tabling |
| Councilman Sinicropi  | in favor of tabling     |
| Councilman Puylara    | not in favor of tabling |

Three board members in favor of tabling and two members against. Motion carried. The matter will be tabled until a procedure is put in place.

E. NEW BUSINESS

a. SFPD – (PD-2024-05)- 2024- Budget Modification – A motion was made by Councilwoman Dyson to approve the following resolution:  
WHEREAS, the Police Chief recognizes the need for financial flexibility and allocation of resources base on current priorities; and  
WHEREAS, there is a need to reallocate funds from the flowing Police Departments 2024 budget lines,  
A3120.101 – “Sergeant” line and  
A3120.103 – “Police Officer” line and  
A3120.200 – “Equipment” line and  
A3120.201 – “Vehicles;” and  
NOW THEREFORE, BE IT RESOLVED, the town will modify the 2024 Police budget as listed below,  
\$82,328 shall be transferred from A3120.101  
\$57,125 shall be transferred from A3120.103  
\$684.39 shall be transferred from A3120.200  
\$10,000 shall be transferred from A3120.201; and  
BE IT FURTHER RESOLVED, that the Town Board accept the transfer of \$150, 137.39 from the above Police Department lines.  
The motion was seconded by Councilwoman Laskoski. All in favor. Motion carried.

- b. SFPD – (PD-2024-06) – International Chiefs of Police Conference- A motion was made by Councilwoman Dyson to approve the following resolution:

WHEREAS, it has been requested by the Chief of Police to attend the 2024 International Chiefs of Police Conference, held October 19-22, 2024 in Boston, MA; and

WHEREAS, the Public Safety committee feels that it will benefit the Town for the Chief to attend this premier training conference covering a diverse agenda of contemporary topics; and

NOW THEREFORE, BE IT RESOLVED, that the Town Board allow the Police Chief to attend this conference. Total cost to attend this training to include hotel, meals and incidental expenses shall not exceed \$2,500. Monies to attend this conference were budgeted for in the 2024 training and travel expense lines; and

BE IT FURTHER RESOLVED, the Chief receive his meals and incidental expense based on the US General Services Administration (GSA) and the Internal Revenue Service (IRS) prior to the start of the conference.

The motion was seconded by Councilwoman Laskoski. All in favor. Motion carried.

- c. Code Enforcement – (CE-2024-01) – Resolution declaring printers, scanners, cell phones and other misc. electronics surplus – A motion was made by Councilwoman Dyson to approve the following resolution:

WHEREAS, the below- described property is not functioning, broken, & no longer usable for municipal purposes; and

WHEREAS, the Town of Seneca Falls Assessor & Town Clerk would like to surplus these printers, copiers, scanners currently in storage; and

WHEREAS, these items are no longer working properly, and do not have a maintenance contract,

NOW, THEREFORE, BE IT RESOLVED that the following property be declared surplus and disposed of according to state statutes, including disposal, sale or trade-in on new equipment:

HP Office Jet Pro 8630- S/N: CN578FK314

HP Laser Jet Pro M404DM – S/N: PHBBK0548

HP Office Jet Pro 8600+ - S/N: CN449FVOQ4

HP Office Jet Pro 8600 – S/N: CN3A4EWH6W

Brother HL – L2320D – S/N: 463877HON346786

HP Office Jet Pro 8710 – S/N: CN7AHBW10Q

TC- Fax Machine/Copier – Brother Fax 2840 – Serial # U63274G1J904485

TC- HP Office Jet Pro 8610 – ID #CM750A

4 iPhones, 8 Flip Phones, 1 Blackberry, another Misc. Pagers and Phone accessories, all in broken or in poor /unusable conditions.

BE IT FURTHER RESOLVED, that the Town of Seneca Falls Town Board authorize the disposal of these surplus items.

The motion was seconded by Councilwoman Laskoski. All in favor. Motion carried. Councilman Sinicropi asked what happens to the surplus items, he was told by Supervisor Schmitter that the ones that can be sold at auction will be sold, the ones that are not able to be sold are disposed of at the landfill in the electronics recycling station.

- d. Town Assessor – (TA-2024-01) – Purchase of a Copier – A motion was made by Councilman Sinicropi to approve the following resolution:

WHEREAS, the Town Assessors office has three devices, printer, printer/scanner and a fax machine. All of these devices are in varying states of disrepair requiring more time to be spent in the office trying to work through issues; and

NOW THEREFORE, BE IT RESOLVED, the office of the Town Assessor will purchase a new printer which will allow the office to use one device for printing/scanning/faxing/copying in the amount of \$1,749.00 from Usherwood, which is a state contract with a service agreement. This is a budgeted item.

The motion was seconded by Councilwoman Dyson. All in favor. Motion Carried.

- e. Town Clerk – (TC-2024-02) – Purchase of a Copier – A motion was made by Councilman Puylara to approve the following resolution:

WHEREAS, the Town Clerks office printer/scanner/fax machine is no longer working and Usherwood will not renew the service contract; and

NOW THEREFORE, BE IT RESOLVED, the office of the Town Clerk will purchase a new printer which will allow the office to use one device for printing/scanning/faxing/copying in the amount of \$7,064.80 from Usherwood, which is a state contract. This is not a budgeted item.

The motion was seconded by Councilwoman Dyson. All in favor. Motion carried.

- f. Town Clerk – (TC-2024-03) – Purchase of a Mail Machine – A motion was made by Councilwoman Laskoski to approve the following resolution for the purchase of a mail machine:

WHEREAS, the office of the Town Clerk was made aware that the current mail machine was discontinued in 2015 and will not be in service after December 2024; and

WHEREAS, all offices withing the town utilize the mail machine during the course of their day-to-day business operations; and

WHEREAS, Pitney Bowes has provided two options to replace the machine,

NOW THEREFORE, BE IT RESOLVED, that the mail machine be replaced by either leas or purchase.

Lease:

60 Months

Purchase:

Total Purchase: \$ 14,507.56

\$672.65/ Month

Monthly Total: \$78.04

\$2,017.95/Quarter

Annual Total: \$2,555.10

The motion was seconded by Councilwoman Puylara. All in favor. Motion carried.

- g. Water/Sewer – (FG-2024-01) – Create Maintainer Position – A motion was made by Councilwoman Dyson to approve the following resolution:

WHEREAS, The Town Water/Sewer Department is in the need of creating another Water and sewer maintainer position.

AND WHEREAS, the position has been budgeted for in 2024

NOT, THEREFORE, BE IT RESOLVED, that the Town of Seneca Falls Town Board does hereby authorize the creation of said water/sewer maintainer position.

The motion was seconded by Councilman Puylara. All in favor. Motion carried.

- h. Water/Sewer – (FG-2024-02) – Appoint: Cole Marr- A motion was made by Councilman Puylara to approve the following resolution:

“WHEREAS, The Town Board approved the creation of another water/sewer maintainer position

AND WHEREAS, Cole Marr has obtained his CDL A license

NOW THEREFORE, BE IT RESOLVED, The Town Board approves appointing Cole Marr to that position of water/sewer maintainer at a start rate of \$26.55/hour effective 4 Feb, 2024.” The motion was seconded by Councilwoman Dyson. All in favor. Motion carried.

- i. Water/Sewer – ((FG-2024-03) - CDL Driver Training – Lewis Archer- A motion was made by Councilman Sinicropi to approve the following resolution:

“WHEREAS, we received 2 bids for sending Lewis Archer to required CDL driver training

AND WHEREAS, 160 Driving Academy in Liverpool, NY was the low bidder at \$5,145.00

NOW THEREFORE, BE IT RESOLVED, The Town board authorizes sending Lewis Archer to the training at 160 Driving Academy in Liverpool NY for a cost of \$5,145.00.” The motion was seconded by Councilwoman Dyson. All in favor. Motion carried.

- j. Highway Dept. (DA-2024-LN01) – Request to seek sealed bids for Tree Maintenance – A motion was made by Councilwoman Dyson to approve the following resolution:

“The Seneca Falls Town board is seeking sealed bids for cutting down, removing trees and grinding stumps 6” below ground level. Bids must specify the cost per day and the hourly rate. Prevailing wage rate regulations apply.

Bidding sheets are available at the Town Clerk’s office during the hours of 9:00 AM to 5:00 PM

All sealed bids must be submitted to the Seneca Falls Town clerk, 130 Ovid Street, Seneca Falls by %;00 PM on Tuesday April 2, 2024. All bids must be submitted in a sealed envelope marked (Bid-Tree Removal).

Bids will be opened and read at the Seneca Falls Town Board Meeting held on April 2, 2024

The Town of Seneca Falls reserves the right to accept or reject any or all bids.” The motion was seconded by Councilwoman Laskoski. All in favor. Motion carried.

- k. Highway Dept. - (DA-2024-LN02) – Request to seek sealed bids for rental of Heavy Equip. – A motion was made Councilwoman Dyson to approve the follow resolution:

“NOTICE IS HEREBY GIVEN that a bid opening will be conducted by the Town of Seneca Falls Board at the Town Hall, 130 Ovid Street Seneca Falls, New York on Tuesday April 2, 2024

For the annual rental requirements of heavy equipment on a per hour and tonnage basis including operators for various anticipated Town projects. Examples of equipment include graders, bulldozers, rollers, excavators, pavers, etc. The bid prices will be effective from July 1, 2024, to December 31, 2024, on an on-call basis under the direction of the Town Highway Superintendent. Successful bidders must be available on two weeks’ notice given by the Highway Superintendent.

Bidding specifications are available at the Town Clerks Office which is located at 130 Ovid Street, Seneca Falls, and are obtained by contacting the Town Clerk during regular hours of business. All bids must be submitted in a sealed envelope marked (BID – Heavy Equipment) and must be returned to the Town Clerk’s office by 5:00 PM on Tuesday April 2, 32024

The Town of Seneca Falls reserves the right to accept or reject any or all bids.” The motion was seconded by Councilman Sinicropi. All in favor. Motion carried.

- l. Highway Dept. – (DA-2024-01) – Resolution: Replace Laborer – A motion was made by Councilman Sinicropi to approve the following resolution:

“WHEREAS, the Highway Department would like to hir a laborer, to backfill a position that was vacated; and

WHEREAS, the Highway Department will use this person to perform all the duties of a laborer. This person previously worked as a grounds maintainer at the cemetery and will be a good fit withing the department. The candidate has a CDL class B permit and is interested in completing the CDL driving school to obtain a CDL license.

NOW, THEREFORE, BE IT RESOLVED that the Seneca Falls Town Board does hereby authorize the hiring of Ruairi Orlando, as a laborer starting at \$20.46 per hour.” The motion was seconded by Councilwoman Dyson. All in favor. Motion carried.

- m. Highway Dept. – (DA-2024-02) – Resolution: Sale of outdated/unused equipment – A motion was made by Councilman Sinicropi to approve the following resolution:

“WHEREAS, the Highway Department would like to see equipment that is out of date or is no longer in use; and

WHEREAS, the following pieces of equipment fall in these categories:

- Concrete Mixer
- Ladder Racks
- 3 Leaf Blowers
- Paint Stripper

NOW, THEREFORE, BE IT RESOLVED that the Seneca Falls Town Board does hereby authorize the sale of the above listed outdated/unused equipment.” The motion was seconded by Councilwoman Dyson. All in favor. Motion carried.

- n. Town Supervisor – (TS-2024-01) – Resolution: Placement of Memorial Bench and Tree in Academy Square – A motion was made by Councilman Sinicropi to approve the following resolution:  
 “WHEREAS, the Brown Family of Seneca Falls would like to place a memorial bench and tree in Academy Square in honor of their daughter, Taylor Ann Brown, who recently passed; and  
 WHEREAS, the bench has already been purchased and the tree will be planted by the Browns in the spring; and  
 WHEREAS, the bench and tree will be placed in the park for public use and enjoyment; and  
 WHEREAS, there will be no cost incurred by the Town for this;  
 NO THEREFORE, BE IT RESOLVED, that the Town Board has approved placement of the bench and plating of the tree in Academy Square in memory of Taylor Ann Brown.” The motion was seconded by Councilwoman Dyson. All in favor. Motion carried.
- o. Town Supervisor – (TS-2024-02) – Resolution – Release of Funds (\$65K) to Seneca Falls Development Corporation – A motion was made by Councilwoman Laskoski to approve the following resolution:  
 “WHEREAS, the Town Board has passed the 2024 Town Budget which includes items and amounts for the benefit of the Seneca Falls Development Corporation (SFDC) to fund the SFDC’s General Account in the amount of \$65,000;  
 WHEREAS, the SFDC has requested release of such funds for the Executive Director’s salary, for professional service fees related to CPA costs for state PARIS reporting, and supporting supplies and equipment and operational costs;  
 NOW THEREFORE BE IT RESOLVED that the Town Board is authorized to release \$65,000 to the SFDC for stated purposes.” The motion was seconded by Councilman Puylara. All in favor. Motion carried.
- p. Town Supervisor – (TS-2024-03) – Resolution – Release of Funds (\$3.5K) to Seneca Falls Development Corporation to Fund 2024 Farmer’s Market – A motion was made by Councilwoman Laskoski to approve the following resolution:  
 “WHEREAS, the Town Board has passed the 2024 Town Budget which includes items and amounts for the benefit of the Seneca Falls Development Corporation (SFDC) to fund the 2024 Farmer’s Market in the amount of \$5,000;  
 WHEREAS, the SFDC has requested release of \$3,500 of those funds for the Market Manager’s stipend, Cornell Cooperative Extension EBT/SNAP processing, six established children’s programs, supplies and reprinting damaged signage, printing flyers, and weekly advertising on Facebook;  
 NOW THEREFORE BE IT RESOLVED, that the Town Board is hereby authorized to release \$3,500 to the SFDC for stated purposes.” The motion was seconded by Councilwoman Dyson. All in favor. Motion carried.
- q. Parks & Rec. – Special Events Permit Application – Antonio Varacalli Day – 4/13/2024 – A motion was made by Councilwoman Laskoski to approve the special event on 4/13/2024 (Antonio Varacalli Day). The motion was seconded by Councilwoman Dyson. All in favor. Motion carried.
- r. Parks & Rec. – (CR2-2024-01) – Vince’s Park Pool Floor Repair – A motion was made by Councilwoman Dyson to approve the following resolution:  
 “WHEREAS, the Town of Seneca Falls Vince’s Park pool floor has numerous holes created from aging and the separation of pool floor layers, resulting in numerous injuries to patrons’ feet; and  
 WHEREAS, the Town of Seneca Falls has continuously patched sections of the floor in the past years; and  
 WHEREAS, the approved budget code CR2-7110.400 for the Town of Seneca Falls Vince’s Park allows for necessary repairs to be completed; and  
 WHEREAS, Wilson Masonry, recommended by Hamblin Pools, quote of \$24,500 was the lowest of three quotes received; and  
 NOW, THEREFORE, BE IT RESOLVED, The Seneca Falls Town Board approves paying Wilson Masonry to repair the pool floor, in one payment of \$12,500 at the start of the project and one payment of \$12,500 upon completion of repairing Vince’s Park pool floor.” The motion was seconded by Councilwoman Laskoski. All in favor. Motion carried.
- s. Town Manager – (TM-2024-02) – Resolution: Employee Reimbursement for Job related Training and Licensure – A motion was made by Councilwoman Dyson to approve the following resolution:  
 “WHEREAS, The Town of Seneca Falls supports employees needing licenses to operate machinery, work at the Water Plant, Wastewater Treatment Plant or other locations where licensure is required; and  
 WHEREAS, in certain circumstances, at the Town Board’s discretion, the Town may reimburse the employee or pre-pay for the costs of educational or licensing expenses required to obtain necessary credentials to perform job functions while employed by the Town.

NOW THEREFORE, BE IT RESOLVED, The Employee Manual shall be updated to include the following conditions and obligations for the Town to reimburse employees for training and licensure expenses:

When these licenses are obtained while working for the Town and the Town has paid for the cost associated with these licenses certain provisions exist as described below:

1. The employee must successfully complete all educational and training activities including passing any exams required to receive necessary credentials.
  2. If the employee fails to complete necessary coursework or does not receive a passing grade for the course the employee will not be reimbursed for this or future attempts to complete the course.
  3. If the Town pays for the course required for the position, the employee will be obligated to work for the Town for a period of three years. If the employee terminates employment for the Town for any reason other than job related injury prior to three years from reimbursement, the employee will repay the Town 100% of the costs the Town incurred for said credential.
  4. At the end of the three-year period the employee will have no obligation to reimburse the Town for any cost of the courses. In the case that an employee earns multiple credentials, each credential will have its own three-year period and reimbursement will be based on the time frame.
  5. Failure to pay back the cost of training to the Town as outlined in this policy will result in the employee not being able to work for the Town of Seneca Falls any time in the future unless payment is made.
  6. The cost for each training will be placed in the employee's personnel folder.
  7. If the employee leaves the Town before the three-year period for a job-related injury or disability the cost for the training will be waived. If the employee comes back to work following a work-related injury or disability the three-year clock will begin again.
- t. Town Court – (CT-2024-01) – Resolution Declaring Televisions Surplus – A motion was made by Councilwoman Dyson to approve the following resolution:  
 “WHEREAS, the below- described property is not functioning, broken, & no longer usable for municipal purposes; and  
 WHEREAS, the Town of Seneca Falls Court would like to surplus these televisions currently in storage; and  
 WHEREAS, these items are no longer working properly, and do not have a maintenance contract  
 NOW, THEREFORE, BE IT RESOLVED that the following property be declared surplus and disposed of according to state statutes:  
     Vizio VA26LHDTV10T – S/N: LZMDAAK0313035  
     Vizio VA26LHDTV10T – S/N: LZMDAAK1205344  
 BE IT FURTHER RESLOVED, that the Town of Seneca Falls Town Board authorize the disposal of this surplus item.” The motion was seconded by Councilman Puylara. All in favor. Motion carried.
- u. Wastewater Treatment – (BL-2024-01) – Resolution: Wastewater Treatment Plant Digester Cleaning – A motion was made by Councilwoman Dyson to discuss the following resolution:  
 “WHEREAS, IT HAS BEEN RECOMMENDED BY BARTON & LOGUIDICE THAT THE WASTEWASTER TREATMENT PLANT HAVE THE DIGESTER CLEANED; AND  
 WHEREAS, THE TOWN OF SENECA FALLS IS REQUIRED TO SEEK BIDS FOR SUCH WORK;  
 THE TOWN BOARD WILL DISCUSS THE ADVERTISEMENT FOR BIDS FOR THE TOWN OF SENECA FALLS WASTEWATER TREATMENT PLANT DIGESTER CLEANING.” The motion was seconded by Councilman Puylara. No discussion was had. A motion was made by Councilman Sinicropi to approve the following:  
 “THEREFORE, BE IT RESOLVED, THAT THE TOWN OF SENECA FALLS AUTHORIZES THE ADVERTISEMENT FOR BIDS FOR THE TOWN OF SENECA FALLS WASTEWATER TREATMENT PLANT DIGESTER CLEANING.” The motion was seconded by Councilwoman Dyson. All in favor. Motion carried.
- v. Code Enforcement – (CE-2024-02) – Resolution: Purchase of a Scanner – A motion was made by Councilwoman Laskoski to approve the following resolution:  
 “WHEREAS, the Town Zoning Office printer/scanner is not working properly,  
 WHEREAS, the Zoning office will be sharing a printer with the Town Clerks office  
 WHEREAS, a scanner is still needed in the Zoning office  
 NOW THEREFORE, BE IT RESOLVED, the Zoning Office will purchase a new scanner which will be in the amount of \$406.98 from Amazon. This is a budgeted item.” The motion was seconded by Councilwoman Dyson. All in Favor. Motion carried.

#### F. Payment of Bills:

A motion was made by Councilwoman Dyson and seconded by Councilman Sinicropi to approve, and order paid the bills in the following accounts:

General Fund - \$ 231,913.10 (Abstract #2)  
 Vince's Park Fund - \$ 2,219.39 (Abstract #2)

Recreation Fund - \$12,964.36 (Abstract #2)  
 Townwide Refuse District - \$33,534.00 (Abstract #2)

Highway Fund - \$42,388.44 (Abstract #2)

Sewer Fund - \$249,571.07 (Abstract #2)

Water Fund - \$72,725.24 (Abstract #2)

Obligations – Old Village - \$804.78 (Abstract #2)

No questions. All in favor. Motion carried.

Supervisor Schmitter moved for the board to go into executive session to discuss the employment history of particular town personnel, under Public Officer's Law section 105(f), inviting attorney for the Town Patrick Morrell, Esq.; Town Manager Peter Soscia; and Town Clerk Melissa Brown into this executive session. A motion was made to approve going into executive session by Councilwoman Dyson and seconded by Councilman Puylara. All in favor. Motion Carried. The board entered executive session at 6:35 pm.

A motion was made by Councilwoman Laskoski to exit executive session and seconded by Councilwoman Dyson. Executive session ended and the board returned to the general meeting at 7:37 PM.

Being there was no further business, a motion was made to adjourn the meeting by Councilwoman Laskoski and seconded by Councilwoman Dyson. All in favor. Motion carried.

Meeting adjourned at 7:39 P.M.

Respectfully submitted,

Melissa Brown  
Town Clerk