SENECA FALLS TOWN BOARD REGULAR MEETING OF APRIL 2, 2024

The Seneca Falls Town Board held a regular monthly meeting on Tuesday, April 2, 2024 at the Seneca Falls Town office, 130 Ovid Street Seneca Falls.

Supervisor Schmitter called the regular meeting to order at 6:00 pm. A roll call was taken of board members the following members of the board were present:

TOWN OFFICER	**Present**	**Absent**
Supervisor Frank Schmitter	X	
Councilman Frank Sinicropi	X	
Councilman Jackson Puylara	X	
Councilwoman Dawn Dyson	X	
Councilwoman Kaitlyn Laskoski	X	

Also present were:

Town Manager Peter Soscia	X	
Town Attorney Patrick Morell	X	
Commissioner of Parks & Recreation Missy Jones	X	
Town Assessor Deborah VonWald	X	
Zoning Officer Peter Porcelli	X	
Highway Superintendent Jeremy Wendt	X	
Police Chief Timothy Snyder	X	
Chief of Water & Sewer Joesph Tullo	X	

The Pledge of Allegiance followed.

D. REGULAR MEETING
   a. Presentations:
      i. Email from Resident M. Osterhout, read by Supervisor Schmitter: "Why does 2133 lake rd. Seneca Falls continue to run an illegal Marijuana business. Violating town codes. This land is state of N.Y. land and not a reservation. I had attended many town board meetings, spoke with prior town supervisor to resolve their issue with no success.
      How would anyone on this town board or police department have this business next door to their house. It is digusting.
      This place is out of sight and mind for most Seneca falls residents.
      We on Pumphouse rd feel our home values decreased but taxes were raised. I need answers why this place is allowed to run. Thank you."
   b. Petitioners:
      i. Mark Pitifer on behalf of Waterloo Container – "Good evening, Supervirsor Schmitter, Town Manager Soscia, and members of the Seneca Falls Town Board. My name is Mark C. Pitifer and I am speaking tonight on behalf of Bill Lutz and the Waterloo Container Company. Since we last spoke to this board, the odors from the SMI Landfill have only continued to be a problem for area businesses and residents.
      In the month of March, both landfill officials and town zoning officials confirmed odor on site at Waterloo Container. This odor occurred on several occasions and entered into our buildings as well. Odor issues from SMI still remain a problem for Waterloo Container. We need this board to have Seneca Meadows mitigate the problems that they have created. This town board should rely on the veracity of the complaints and vote to deny SMI their operating permit due to the fact that they are violating the Seneca Falls Town Code.
      The odors are always well beyond the property line of use of the landfill and are affecting businesses and residents all throughout the Seneca Falls Area. (This alone is a violation of Seneca Falls town code

section 300-26(B) “odor, no use within any district shall emit an odor that is unreasonably offensive as measured at the property line of use”.)

Waterloo Container along with some of the other largest employers in the town and county implore this board to hold SMI to a greater level of accountability and use your authority and power given to you. It is your duty to enforce the town codes and the host agreement, and make SMI comply. It is your duty to uphold your codes. All of this should be done to protect the health, safety, and wellbeing of your residents.

As a reminder, Waterloo container is located across the street from SMI. When there is a bad odor, we are the first ones hit. It is often unknown what is in the odorous air we are breathing from the landfill, so we look to the experts.

The Agency for Toxic Substances and Disease Registry states, “landfill gas odors are produced by bacterial or chemical processes and can emanate from both active or closed landfills. These odors can migrate to the surrounding community. Potential sources of landfill odors include sulfides, ammonia, and certain NMOCs. Landfill odors contain Hydrogen Sulfide, Ammonia Benzene, Dichloroethylene, Ethylbenzene, Toluene, Trichloroethylene, and Vinyl Chloride to name a few. Let’s pick one, Trichloroethylene for example. Please not that his substance is listed as an actual emission in SMI’s annual reports.

“A recent analysis of available epidemiological studies reports trichloroethylene exposure to be associated with several types of cancers in humans, especially kidney, liver, cervix, and lymphatic system. Animal studies have reported increases in lung, liver, kidney, and testicular tumors and lymphoma.”

Enough is enough. Stop being blinded by Public Relations and financial campaigns. Please, uphold your town codes, hold this business accountable and protect the health, safety, and wellbeing of your residents.”

ii. Domenica Catalano – Domenica spoke about an email that she sent to the board members on 3/7/2024 regarding odors from the landfill. She completed the affidavit and submitted it. She was under the impression that the zoning office would be issuing a violation/citation. P. Porcelli indicated that a citation was issued for the smell. Domenica feels that more education about what happens after the complaint is submitted needs to be provided so people understand what to expect. She also feels that the landfill should not get their operating permit until the issue is resolved.

c. Privilege of the Floor

i. Robert Mansell – Robert spoke to address the manner in which the roads were being plowed. Photos of the issues that he was identifying were provided. Robert knows that this falls on the Superintendent to check on the work that his crew is doing. Robert also wanted to address personnel issues. Supervisor Schmitter asked that he not address these issues in a public forum to avoid anyone involved from being implicated. Robert was later invited into Executive Session to discuss this matter with the board members.

ii. Lori Bennett – Lori wanted to address the board in regards to a dog park. She had posted a comment on Facebook and received many responses in support of a dog park. She provided the board with a few suggestions on locations which included: By the Women’s National Hall of Fame, California Blvd in front of the ball field, Community center, West Ovid St and east of the old Ferrara Lumber, and Vince’s Park.

iii. William McDermott – William addressed the board regrading an incident that occurred while he was driving. He had been behind a town vehicle and a rock had broken his windshield. William followed the town vehicle and informed the town employee who responded with explicit language. William was informed that he was not able to file a police report unless the damage was greater than $1,000. William contacted the town office to discuss the matter with the Town Manager. When he did not get a call back from the Town Manager, William went to the town office building to speak in person with

someone. William said that he was unceremoniously discharged from the building. William would like to have the town pay for the window and has since had to file a small claims suit against the town. Chief Snyder indicated that if the damage is over $1,000 that he would be able to file a claim he just needs to present the quote to the office and they will complete the report for him. William thanked the board and Chief Snyder.

E. APPROVAL OF MINUTES

a. March 5, 2024 – A motion was made by Councilwoman Dyson to approve the meeting minutes, seconded by Councilman Puylara. All in favor. Motion Carried.

F. BID OPENING

a. Tree Cutting Services – One bid was received from Lumber Mac.

Item 1: Cutting down, removing tree, grinding stump 6" below ground level
Price for whole day – $2,000.00
Price for hourly rate - $250.00
Start date (availability) – Current Date

b. Heavy Equipment – Bids received from: Seneca Stone Corp. & DeGeorge Construction.

Seneca Stone Corp.

EQUIPMENT	YEAR/MAKE MODEL	HOURLY RATE
1.Excavator: track	2014 CAT	
18"-48" bucket	314E	$160.00
20' min digging depth	2005 CAT	
2.Bulldozer: track	D5	$160.00
105 HP		
6-way blade		
3.Dump Truck (s)	2012 Peterbilt	
No. Available ____	389	$110.00
Tandem axle		
12 yd. Payload min.		
4.Grader: 10,000 lbs	No Bid	
10' moldboard	No Bid	No Bid
5.Roller: Double drum	2012	
Vibratory 8-12 ton	Volvo DD11iHI	$130.00
Applied force		
6.Milling machine:		
20" cutting width	Wirtgen W250	$550.00
7.Backhoe/Mini Excavator	No Bid	No Bid
8.Paver: 8' basic screed	2018 CAT	$350.00
Hydraulic extendable to	AP655F	
20' paving width without		
The use of cut-off plates.		
Paver to have automatic	NOTE: Bids may be by tonnage in place price will be	
Crosslope and longitudinal	determined a time of service due to asphalt price	
Grade control and grade ski.		
NYS approved. Pave to have		
Direct mount gutter attachment		
With trailing gutter vibrating		
Tamp to match existing blacktop.		

Paver to be supplied with experienced
Operator and screedman

DiGeorge Construction Services, LLC

EQUIPMENT	YEAR/MAKE MODEL	HOURLY RATE
1.Excavator: track	CAT	
18"-48" bucket	320CL	$210.00
20' min digging depth	CAT	
2.Bulldozer: track	D5K	$225.00
105 HP		
6-way blade		
3.Dump Truck (s)	Various	
No. Available ____		$140.00
Tandem axle		
12 yd. Payload min.		
4.Grader: 10,000 lbs	No Bid	
10' moldboard	No Bid	No Bid
5.Roller: Double drum	Volvo	
Vibratory 8-12 ton	DD140	$165.00
Applied force		
6.Milling machine:	Kubota SSV65	
20" cutting width	22" Mill	$150.00
7.Backhoe/Mini Excavator	Kubota Kx 080	$165.00
	Kubota Kx040	$145.00
8.Paver: 8' basic screed	Vogele Super	$335.00
Hydraulic extendable to	2003-3i	
20' paving width without		
The use of cut-off plates.		
Paver to have automatic	NOTE: Bids may be by tonnage in place price will be	
Crosslope and longitudinal	determined a time of service due to asphalt price	
Grade control and grade ski.		
NYS approved. Pave to have		
Direct mount gutter attachment		
With trailing gutter vibrating		
Tamp to match existing blacktop.		
Paver to be supplied with experienced		
Operator and screedman		

G. COMMUNICATIONS

A motion was made by Councilwoman Laskoski to accept the following communications:

a. February- Dog Control Officer Report
b. Water & Sewer Monthly Report
c. Parks & Recreation Monthly Report
d. Assessor's Monthly Report
e. Zoning Monthly Report
f. Court Report - Judge Kelley
g. Court Report – Judge Drahiem
h. B & L Progress Report – Excess Flow Tank Improvements Project - Safe Routes to School – Phase III

The motion was seconded by Councilwoman Dyson. All in Favor. Motion Carried.

H. SPECIAL EVENTS

a. AIDS Ride for Life/Southern Tier AIDS Program – September 9, 2024 – A motion was made by Councilwoman Laskoski to approve the event pending receipt of all required insurance documentation. The motion was seconded by Councilman Puylara. All in favor. Motion carried.

I. REPORT OF COMMITTEES & PROJECTS

The following statements were ready by Supervisor Schmitter:

From the Chief of Police "Dear Residents of Seneca Fall, On April 8, 2024, there will be a significant solar eclipse visible from Seneca Falls and surrounding regions. This celestial phenomenon is expected to attract a large number of visitors to our town to witness the rare spectacle.

With the anticipation of increase traffic on our roads, I urge you to plan accordingly and prepare for potential delays during this time. The influx of visitors to Seneca Falls may lead to congested streets, especially in areas near popular viewing spots.

To ensure the safety and convenience of all residents, here are a few suggestions:

Consider adjusting your travel plans on April 8th, if possible, to avoid peak traffic times.

If you need to commute or travel on that day, allow extra time for potential delays.

Stay informed about road closures or alternative routes through local news channels or official municipal announcements.

Be patient and courteous to fellow drivers and visitors who may be unfamiliar with our town's roads.

Additionally, please be mindful of pedestrian traffic, especially in downtown areas and near viewing locations. Let's all work together to make this event enjoyable for everyone while prioritizing safety and community well-being.

If you have questions or concerns regarding this matter, please do not hesitate to reach out to me.

Thank you for your attention to this notice, and I appreciate your cooperation in advance. Let's welcome our visitors with the warmth and hospitality that Seneca Falls is known for.

Timothy Snyder

Chief of Police"

"Report that the SFPD arrested on male for CSCS 2nd class A II felony and CPCS 3rd class B felony. This arrest was at illegal smoke shop located in the Town. Drugs and cash recovered.

Congratulations to Sgt Bethany Kidd for completing her police supervision course.

Congratulations to Missy Jones and Justin Hlywa both passed their test for Rec Director and Assistant Rec Director.

Report that the water department had a busy month repairing and replacing water mains.

Highway department has been working hard ditching and removing fallen trees from creeks to help. Also, I want to thank both Jeremy of the highway department and Joe with the water department. The two of them having been working together with the crews to get projects done as a team, saving time and money.

Projects:

Water meter replacement is going well.

Water intake pipe has been cleaned

Local water revitalization plan is scheduled for April 25th at the Rec center for the community involvement.

DRI has had several snags but we are trying to keep in moving. Bid was high to the rec project so we are going to rebid it as several projects hoping we can complete some of it. Bidding should be going out soon for the waterfront project that is part of the DRI."

J. OLD BUSINESS

a. SMI Permit to Operate – A motion was made by Councilwoman Dyson to table this matter, seconded by Councilman Puylara. All in favor. Motion carried.

K. NEW BUSINESS

a. Parks & Rec.- Resolution –New Stair Climber – CR-2024-03 – A motion was made by Councilwoman Dyson to approve the following resolution: **WHEREAS,** the Town of Seneca Falls recognizes the importance of maintaining and promoting the health and well-being of its residents; and
WHEREAS, the purchase of fitness equipment for public use encourages and facilitates physical activity among community members; and
WHEREAS, G and G Fitness has provided a state bid quote for a new stair climber at the cost of $9,999, which falls within the budgeted line item CR7140.202;
NOW, THEREFORE, BE IT RESOLVED, that the Town of Seneca Falls Board approves the purchase of a new stair stepper from G and G Fitness for $9,999, utilizing funds allocated in budget line item CR7140.202. The motion was seconded by Councilman Puylara. All in favor. Motion carried.

b. Town Supervisor – Resolution – Ownership of the Bayard Street Culvert – TS-2024-08 – A motion was made by Councilwoman Laskoski to approve the following resolution: **WHEREAS,** the W. Bayard Street culvert was constructed in late 1800s and in 2019, the NY State Dept. of Transportation inspected and deemed the culvert unsafe and in dire need of repair; and
WHEREAS, the issue of ownership has been debated and researched over the last 20 years with several thousands of dollars being spent trying to determine such ownership; and
WHEREAS, now repairs are urgent and with no claim of ownership, it is in the best interest of the Town to take ownership and effect repairs without further delay.
NOW THEREFORE, BE IT RESOLVED, that the Town of Seneca Falls officially claims ownership of the W. Bayard Street culvert in order to remedy the situation and begin repairs as soon as possible. The motion was seconded by Councilman Sinicropi. All in favor. Motion carried.

c. Highway Dept. - Resolution – Replace Laborer – DA-2024-03 – A motion was made by Councilwoman Laskoski to approve the following resolution: **WHEREAS**, the highway department would like change our labor title to a labor / automotive mechanic for Dale Gibson; and
WHEREAS, the highway department will use this person to perform all the duties of a Laborer/Mechanic. This gentleman currently works for the Town of Seneca Falls Highway Dept. and will make a good fit in our position as he has been performing these tasks since hired. This will make for an easy transition; and
NOW, THEREFORE, BE IT RESOLVED that the Seneca Falls Town Board does hereby authorize the change of title to Laborer/ automotive mechanic. His pay will advance to $24.35 per hour. The motion was seconded by Councilman Sinicropi. All in favor. Motion carried.

d. Highway Dept. - Resolution – Advertisement of Part-Time Cemetery Workers – DA-2024-04 – A motion was made by Councilwoman Laskoski to approve the following resolution: **WHEREAS,** the Highway Department would like to advertise applications for part time employees for the summer help in the cemetery; and
WHEREAS, the Highway Department will use these employees to perform all the duties of a part time seasonal laborer. Once applications are received and approved by the Highway Superintendent, they will begin their immediate job duties at the base pay of $17.00 an hr. This position does not offer benefits as it is considered seasonal; and
NOW, THEREFORE, BE IT RESOLVED that the Seneca Falls Town Board does hereby authorize the advertising and hiring of seasonal part time employees, at a fixed pay of $17.00 an hour. The motion was seconded by Councilwoman Dyson. All in favor. Motion carried.

e. Highway Dept. – Resolution - 2024 Highway School – DA-2024-05 - **WHEREAS,** the Highway Superintendent, Jeremy Wendt, and the Deputy Highway Superintendent, Shawn VanGee, are interested in attending the 2024 Highway School Conference (June 3-5, 2024) in Ithaca, NY; and
WHEREAS, as there is no budget for education/training, it is respectfully requested that the Town Board will allow the Superintendent and Deputy Superintendent to attend this training and pay for such out of

the budget line A1010.411 in the amount of $125.00 per registrant ($250.00) as well as pay mileage for a personal vehicle used (no mileage to be paid for Town Vehicle used).

NOW, THEREFORE, BE IT RESOLVED, the Town Board of Seneca Falls authorizes the Highway Superintendent and the Deputy Highway Superintendent to attend the 2024 Highway School Conference and will pay for the registration and mileage (personal vehicle only) from budget line A1010.411.

f. Town Clerk – Resolution - Discontinuance of DEC Permit Sales – TC-2024- **WHEREAS,** the Town Clerk office is requesting that the sale of DEC permits be ended; and

WHEREAS, those who wish to purchase a permit are able to do so by printing a permit on plain paper at home, from Wal-Mart, Bass Pro Shop, Dick's sporting goods and other retailers like these.

Councilmen Sinicropi MADE A MOTION TO **APPROVE** THE DISCONTINUANCE OF DEC PERMITS AT THE TOWN CLERKS OFFICE. THIS WAS SECONDED BY Councilmen Puylara.

THEREFORE, BE IT RESOLVED, that the Town Clerk will notify the Department of Environmental Conservation that they no longer wish to sell permits for hunting and fishing at the town offices. All in favor. Motion Carried.

g. Town Clerk – Negotiation of Contract with Integrated Systems for Monthly On-site IT Services – TC-2024-12 – A motion was made by Councilwoman Dyson to approve the following resolution: **WHEREAS** there is a need for on-site IT services in the following offices/departments:

- Assessor
- Clerk
- Court
- Highway
- Maintenance
- Police
- Recreation
- Zoning; and

WHEREAS these departments have been working to resolve IT related issues themselves, there are things that they are not able to do, which require on-site attention by an IT professional; and

WHREAS the above-named departments have a need for an individual on a one day per month basis to assist with troubleshooting, repairs, connectivity issues, etc.

THEREFORE, BE IT RESOLVED, that the contract between The Town of Seneca Falls and Integrated Systems be modified to include the addition of one day per month that an IT professional is on-site and can address the issues that cannot be resolved via remote support.

BE IT FURTHER RESOLVED, employees who need computer updates (either in technology or software) are identified by Integrated Systems and those updates be made a priority to aid the employee/department in completing their work-related responsibilities to the best of their ability. Motion was seconded by Councilwoman Laskoski. All in favor. Motion carried.

h. Town Manager – Resolution – Approve the Issuance of Request for Proposal for Installation of Secure Customer Service Windows in Municipal Building and Handicapped Access Systems for Municipal Building and Community Center – TM-2024-04 – A motion was made by Councilman Sinicropi to approve the following resolution: **WHEREAS,** the Town of Seneca Falls has a municipal building that consists of business offices, public safety operations, and municipal courts; and

WHEREAS, the Courts, Public Safety, and Clerks Office have secured access and controlled entry and exit; and

WHEREAS, certain offices in the Municipal Building including the Water and Sewer, Assessor, and Supervisor do not have any access control or secured access; and

WHEREAS, the Town's Municipal Building and Community Center public entrances do not have automated handicapped assisted entrance systems; and

WHEREAS, these buildings provide necessary services and act as polling places for Town residents.

NOW, THEREFORE, BE IT RESOLVED, by the Town of Seneca Falls Town Board, that a Request for Proposal will be let to solicit bids to install secured customer service windows in three offices at the Town's Municipal Building and automated handicapped access systems in the public entry ways at the municipal building and community center. Discussion followed. Councilwoman Laskoski questioned where the windows will go at the zoning office and at the water office. Supervisor Schmitter informed the board that we will be getting quotes for both the instillation of a window or other options. Councilwoman Laskoski also questioned why we didn't know about this ARPA money and why are just finding our we have it. Supervisor Schmitter replied saying, we are digging through resolutions and bills to figure out where the money was spent and how much we received. It doesn't appear to be documented. Councilwoman Laskoski indicated that the Town Manager has been here long enough and he should know when the money came in and how it's been spent. Councilwoman Dyson asked why the board members are just finding out that there is money remaining from the ARPA distributions. Supervisor Schmitter indicated that an email was received from the state saying that towns need to spend the money. With no further discussion, the motion was seconded by Councilmen Puyalra. Those in favor were, Councilmen Puylara, Councilwoman Dyson, Councilmen Sinicropi, and Supervisor Schmitter. Those opposed were Councilwoman Laskoski. Motion Carried 4/1.

i. Town Manager – Resolution – Organic Recycling Solid Waste Grant Award – TM-2024-05 – A motion was made by Councilwoman Laskoski to approve the following resolution: **WHEREAS,** the Solid Waste Committee has worked with MRB for a Grant to have a pilot program to pick up organic waste curb side; and

WHEREAS, the Committee along with MRB were successful in being awarded a Grant for $25,362 and the Towns share of 25% comes to $6,340.50; and

WHEREAS, the 25% was appropriated in the 2024 Budget in account SR8160.405.

NOW THEREFORE, BE IT RESOLVED, The Town Board authorizes releasing these funds so the grant can be accepted and the town can commence with the recycling project. Motion was seconded by Councilwoman Dyson. All in favor. Motion carried.

j. MRB Group – Resolution – Support & Authorization for the Town of Seneca Falls 2023 New York State Consolidated Funding Application, New York State Office of Parks, Recreation, and Historical Preservation Environmental Protection Fund Project for Improvements to Kid's Territory – MRB-2024-01 – A motion was made by Councilman Puylara to approve the following resolution: **WHEREAS**, the Town of Seneca Falls, Seneca County, supports the submission of a 2024 Consolidated Funding Application (CFA) on behalf of the Town, for funding to improve the infrastructure of Jerry Galusha Memorial Park, a.k.a. Kid's Territory; and

WHEREAS, the Town's planning documents recognize the importance of our recreational assets and lays out a vision for modern and accessible parks throughout the Town; and

WHEREAS, the Town is dedicated to offering all residents an opportunity to enjoy our beautiful parks while fostering a sense of pride and community; the Town's offerings are a cornerstone of what makes Seneca Falls special and encourage residents to participate to fully take advantage of our beautiful area; and

NOW, THEREFORE, BE IT RESOLVED by the Town Board on behalf of the Town of Seneca Falls, New York authorizes the Town Supervisor to submit a NYSPRHP Environmental Protection Fund grant application for general improvements to Kid's Territory and be considered the authorized representative for the project, able to execute all necessary documents relative to this project; and

BE IT FURTHER RESOLVED, the Town Board understands that by accepting such a grant, the Town would be obligated to provide matching local 25% funds that would be appropriated from the General Fund Budget; and

BE IT FURTHER RESOLVED; that the Town of Seneca Falls recognizes and fully supports the submission of this 2024 Park Grant CFA submission for improvements to Kid's Territory so that residents of Seneca

Falls can continue to enjoy what the park has to offer. Motion seconded by Councilman Sinicropi. All in favor. Motion carried.

k. Barton & Lougudice – Resolution – Authorizing the Award of "Large" Vehicle Maintenance Service Contract – BL-2024-03 – A motion was made by Councilwoman Dyson to approve the following resolution: **WHEREAS,** the Town of Seneca Falls (Town) is the owner of their Town's heavy trucks and trailers ("large" vehicles); and

WHEREAS, pursuant to New York State Municipal Law, proposals for Vehicle Maintenance Services were received, publicly opened and read aloud on February 27, 2024 at the Town Hall, 130 Ovid Street, Seneca Falls, NY 13148; and

WHEREAS, the Town's Engineering Consultant, Barton & Loguidice, D.P.C. (B&L), tabulated and analyzed the proposals received, and by letter dated March 1, 2024, has recommend award of the Town of Seneca Falls "Large" Vehicle Maintenance Service Contract.

NOW, THEREFORE, BE IT RESOLVED that based on the recommendation of B&L, the Town of Seneca Falls Town Board hereby awards the Town of Seneca Falls "Large" Vehicle Maintenance Service Contract as follows:

- Tallmadge Tire, and;
- Empire Truck Center.

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately. Motion seconded by Councilman Puylara. All in favor. Motion carried.

l. Baron & Lougudice – Resolution – Authorizing the Award of "Small" Vehicle Maintenance Service Contract – BL-2024-04 – A motion was made by Councilman Puylara to approve the following resolution: **WHEREAS,** the Town of Seneca Falls (Town) is the owner of their Town's cars and pick-up trucks ("small" vehicles); and

WHEREAS, pursuant to New York State Municipal Law, proposals for Vehicle Maintenance Services were received, publicly opened and read aloud on February 27, 2024 at the Town Hall, 130 Ovid Street, Seneca Falls, NY 13148; and

WHEREAS, the Town's Engineering Consultant, Barton & Loguidice, D.P.C. (B&L), tabulated and analyzed the proposals received, and by letter dated March 1, 2024, has recommend award of the Town of Seneca Falls "Small" Vehicle Maintenance Service Contract.

NOW, THEREFORE, BE IT RESOLVED that based on the recommendation of B&L, the Town of Seneca Falls Town Board hereby awards the Town of Seneca Falls "Small" Vehicle Maintenance Service Contract as follows:

- Tallmadge Tire

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately. Motion seconded by Councilwoman Dyson. All in favor. Motion carried.

m. LaBella Associates – Resolution - Declaration of Lead Agency – North Canalside Project (Community & Recreation Center Enhancements) EAF – LAB-2024-01 – A motion was made by Councilwoman Laskoski to approve the following resolution: **RESOLVED**, that in accordance with the New York State Environmental Quality Review (SEQR) regulations, the Seneca Falls, NY Town Board hereby announces its intent to serve as Lead Agency to conduct an environmental review of the Town program to enhance the Community & Recreation Center. The project is located at the Community Center on Water Street adjacent to the Seneca River (AKA-Erie Canal). Project components include, a new floating kayak launch and dock for public access, kayak storage shed, fencing, and skate park improvements.

FURTHER RESOLVED, the Seneca Falls, NY Town Board has determined that the proposed action is an Unlisted Action as defined under SEQR; and, be it

FURTHER RESOLVED, the Seneca Falls, NY Town Board has commissioned LaBella Associates, D.P.C. to prepare Part 1 of the Environmental Assessment Form regarding the project.

FURTHER RESOLVED, the Seneca Falls, NY Town board has reviewed Part 1 of the Environmental Assessment From along with the supporting documentation and has determined that the proposed action with not result in any significant adverse environmental impacts. A discussion was had between members of the board and Patrick Morelle (Town Attorney) to remove the last section of the resolution "**FURTHER RESOLVED,** the Seneca Falls, NY Town board has reviewed Part 1 of the Environmental Assessment From along with the supporting documentation and has determined that the proposed action with not result in any significant adverse environmental impacts." A second was made by Councilman Puylara pending removal of the above identified section. All in favor. Motion carried. Resolution to be amended.

n. Water/Sewer – Resolution – Purchase Watermain Valves – FG-2024-08 – A motion was mad by Councilwoman Laskoski to approve the following resolution: **WHEREAS,** we received 2 bids to purchase 4 watermain valves to be installed this year; and
WHEREAS, F.W. Web Company was the low bidder at $19,221.40;
NOW, THEREFORE, BE IT RESLOVED, the Town Board authorizes purchasing the 4 valves from F.W. Web Company for the total of $19,221.40. Motion was seconded by Councilwoman Dyson. All in favor. Motion carried.

o. Water/Sewer – Resolution – EZ Valve Installations – FG-2024-09 – A motion was made by Councilwoman Laskoski to approve the following resolution: **WHEREAS,** we received 2 bids for having EZ Valves installed on our watermains; and
WHEREAS, EJP Water Solutions in Syracuse was the low bidder at $1,800/00 per 6" valve;
NOW, THEREFORE, BE IT RESLOVED, the Town Board authorizes having EJP Water Solutions in Syracuse install said valves for $1,800.00 per 6" valve for 2024. Motion seconded by Councilman Puylara. All in favor. Motion Carried.

p. Water/Sewer – Resolution – Purchase Impeller for Wastewater Treatment Plant – FG-2024-10 – A motion was made by Councilwoman Dyson to approve the following resolution: **WHEREAS,** the Seneca Falls wastewater plant as a digester pump with a worn impeller which requires replacement; and
WHEREAS, Ground Water Systems Inc. is the sole source distributor of parts for this pump.
NOW, THEREFORE, BE IT RESLOVED, that the Seneca Falls Town Board approve the purchase of a Gould's HSD impeller from Ground Water Systems Inc. for the price of $7,291.25. Motion seconded by Councilwoman Laskoski. All in favor. Motion carried.

q. Water/Sewer – Resolution – Purchase Hydrants – FG-2024-11 – A motion was made by Councilwoman Laskoski to approve the following resolution: **WHEREAS,** we received 2 bids for 4 hydrants to be replaced this year (2024); and
WHEREAS, F.W. Web Company was the low bidder at $14, 093.00.
NOW, THEREFORE, BE IT RESLOVED, the Town Board authorizes purchasing the 4 hydrants from F.W. Web Company for the total of $14,093.00. Motion seconded by Councilwoman Dyson. All in favor. Motion carried.

r. Town Supervisor – Resolution – Permanent Appointment of Recreation Director- Mary Jones – TS-2024-06 – A motion was made by Councilwoman Laskoski to approve the following resolution:
WHEREAS, Mary T. Jones was appointed as Interim Recreation Director in April 6, 2021 effective April 7, 2021; and
WHEREAS, the permanent appointment to Recreation Director was contingent upon her passing the Civil Service examination administered in October 21, 2023; and
WHEREAS, Ms. Jones scored in the top three (3).
NOW THEREFORE, BE IT RESOLVED, that the Town Board of Seneca Falls permanent appoints Mary T. Jones as Recreation Director, effective immediately, with an annual salary of $73,815 (presently making $79,962.74). Motion seconded by Councilwoman Dyson. All in favor. Motion carried. A round of applause followed.

s. Town Supervisor – Resolution – Permanent Appointment of Assistant Recreation Director – Justin Hlywa – TS-2024-07 – A motion was made by Councilwoman Laskoski to approve the following resolution: **WHEREAS,** Justin Hlywa was appointed as Interim Assistant Recreation Director on January 4, 2022 effective January 15, 2022; and
WHEREAS, the permanent appointment to Assistant Recreation Director was contingent upon his passing the Civil Service examination administered in October 21, 2023; and
WHEREAS, Mr. Hlywa scored in the top three (3).
NOW THEREFORE, BE IT RESOLVED, that the Town Board of Seneca Falls permanent appoints Justin Hlywa as Assistant Recreation Director, effective immediately, with an annual salary of $53,600. Motion seconded by Councilwoman Dyson. All in favor. Motion Carried. A round of applause followed.

t. Resignation – A resignation letter from Dan Babbitt was ready by Supervisor Schmitter. Dan has resigned from the Heritage Preservation Commission and would like to be placed on another of the town's boards when an opening is available.

L. PAYMENT OF BILLS – A motion was made by Councilwoman Dyson and seconded by Councilman Sinicropi. All in favor. Motion Carried.

FUND	TOTALS
General Fund – Townwide –	$168,297.26
Recreation –	$21,061.12
Vince's Park –	$658.48
Highway Fund – Townwide -	$23,326.12
Water Fund –	$474,852.21
Sewer Fund –	$204,641.06
Downtown Revitalization -	$14,482.27
Townwide Refuse District –	$33,974.66
Obligations – Old Village -	$804.78
TOTAL	$942,097.96

M. ACCEPT TREE CUTTING BID – A motion was made by Councilwoman Dyson to accept the bid from Lumbermac Inc. for tree cutting services within the town. Motion was seconded by Councilman Puylara. All in favor. Motion Carried.

N. A motion was made by Supervisor Schmitter to enter into executive session to discuss matters related to proposed, pending or current litigation and medical, financial, credit or employment history of a particular person or corporation, or relating to an appointment, promotion, demotion, discipline or removal. The motion was seconded by Councilwoman Dyson. All in Favor. Board members entered into executive session at 6:51 pm.
A motion was made by Councilwoman Laskoski at 8:00 pm to exit executive session. The motion was seconded by Councilwoman Dyson.

O. SPECIAL ORDER OF THE DAY – A motion to adjourn was made by Councilwoman Dyson and seconded by Councilwoman Laskoski. All in favor. Motion Carried.

The Seneca Falls Town Board Regular Meeting ended at 8:01 pm.

Respectfully,

Melissa Brown
Town Clerk