

SENECA FALLS TOWN BOARD REGULAR MEETING OF JULY 2, 2024

- A. The Seneca Falls Town Board held a regular monthly meeting on Tuesday, July 2, 2024, at the Seneca Falls Town office, 130 Ovid Street Seneca Falls.
- Supervisor Schmitter called the regular meeting to order at 6:00 pm.
- B. A roll call was taken of board members the following members of the board were present:

TOWN OFFICER	Present	Absent
Supervisor Frank Schmitter	X	
Councilman Frank Sinicropi	X	
Councilman Jackson Puylara	X	
Councilwoman Dawn Dyson	X	
Councilwoman Kaitlyn Laskoski	X	

Also present were:

Town Manager Peter Soscia	X	
Town Attorney Patrick Morell	X	
Director of Parks & Recreation Missy Jones	X	
Town Assessor Deborah VonWald	X	
Zoning Officer Peter Porcelli	X	
Highway Superintendent Jeremy Wendt		X
Police Chief Timothy Snyder	X	
Chief of Water & Sewer Joesph Tullo	X	

- C. The Pledge of Allegiance followed.
- D. REGULAR MEETING
- a. Presentations/Petitions/Privilege of the Floor
- i. Missy Jones – SF Recreation Center Director – presented Keegan Baker and Daniele Bonafiglia-Wirth with the David Baker Youth Sports Award.
 - ii. Karen Altimari – Spoke regarding the Youth football league.
 - iii. Patrick O’Connor – Classic Car Show – Patrick informed the board about the car show and gave more detail on what it entailed.
- b. APPROVAL OF MINUTES
- i. June 4, 2024 – A motion was made by Councilwoman Dyson and seconded by Councilwoman Laskoski to accept the minutes from the June 4, 2024, meeting. All in favor. Motion carried.
- c. COMMUNICATIONS – A motion was made by Councilman Puylara and seconded by Councilwoman Dyson to accept the following communications:
- i. Planning Board Meeting Minutes – June 26, 2024
 - ii. Heritage Preservation Commission Meeting Minutes – June 25, 2024
 - iii. Barton & Loguidice – June report for July 2024
 - iv. Pro Nexus Reports dated May 31, 2024 & June 16, 2024
 - v. Dog Officer and Shelter Report for Town of Seneca Falls – for May 2024/Prepared June 2, 2024
- All in favor. Motion carried.
- d. SPECIAL EVENTS – A motion was made by Councilwoman Laskoski and seconded by Councilwoman Dyson to approve the Seneca Falls Classic Car & Motorcycle Show – July 28, 2024, 9 am – 3 pm. All in favor. Motino carried.
- e. REPORT OF COMMITTEES & PROJECTS – Supervisor Schmitter made the following remarks: “Because of the 5K Right to Run on Saturday, July 6, residents should expect delays from 7 a.m. to 8:30 a.m. on the following streets: Bridge, West Bayard, Ovid, Spring, Green, Garden, Chaplin, Meadow, Stevenson, East Bayard, Jay, Seneca, and Washington. Seneca Falls Police Department will be directing traffic during this event. It’s possible East Bayard from Stevenson Street to Ovid Street will be closed to traffic for a short period of time.”
- “Effect today I will be making Frank Sinicropi my Deputy Supervisor and removing Town Manager Peter Soscia from that role. I want to thank Peter for filling this role and the excellent work he has done and continues to do for the town.
- The Town did win the bid for an excavator to assist us in the ditching that needs to be done all around the Town. The Cayuga Nation did pay the \$75,000.00 for the entire cost of the machine and it will be picked up with assistance from the Highway next week. So, thank you Clint Halftown, BF Ratcliffe of the Cayuga Nation and Roy Gates of the County Highway Department.
- I have received several complaints referring to the roadsides not being mowed. I have attempted to hire a part-time mower with no success. I will continue to push to get this issue resolved.
- I want to thank Joe Tullo and his employees for the work in repairing a water main break. They put in 24 hours of straight work to resolve the issue. I know several people were upset with the situation but we need to practice patience in these situations as everyone was doing what they could to get things restored as quickly as possible. Communication was not perfect, but we have worked on some of the

issues and hopefully we will be better at communication if something happens again. If you haven't signed up for code red please do this it is how we put out emergency occurring in the town. You can go to our website but if you still have problems getting signed up stop by the town offices and someone will be happy to assist you.

We have received bids on the Johnston St culvert and hopefully the project should be starting soon. 10 Fall St project has fallen through. We will be looking at new ideas for the area.

For the PD I want to congratulate the following three officers, Officer Mitchell Mestan- completed 40 hours of law enforcement bicycle course. Officer Bryce Rumfelt completed 40 hours field training officer course. Officer Trey Flores and Mitchell Mestan completed the 32-hour child passenger safety course. The PD collected over 1,100 boxes of assorted cereals for the Seneca Community Action Program.

We are close to putting a project together to help with drainage of Chestnut St., Oak St., Miller St., and Clinton St. area."

- i. Town Supervisor – Monthly Report
- ii. Town Clerk – Monthly Reports

A motion was made by Councilwoman Dyson and seconded by Councilman Puylara to approve the Town Supervisor and the Town Clerks Monthly reports. All in favor. Motion carried.

f. OLD BUSINESS - None

g. NEW BUSINESS

- i. Town Clerk – Resolution – Cloud Services – TC-2024-24 – A motion was made by Councilman Puylara and seconded by Councilwoman Laskoski to approve the following resolution: **WHEREAS**, it has been identified that the Town of Seneca Falls needs to update and upgrade the data services that are required for day-to-day functioning of the town employees and their ability to complete and store electronic documents, have those documents be stored in a secure manner, and retrieve said documents; and

WHEREAS, the Town of Seneca Falls has been in a contract with Integrates Systems to support the town in their data services needs and has received a quote to transition the town to a cloud-based system and upgrade the existing infrastructure to support the transition; and

WHEREAS, a quote has been received to complete this work and is attached, the following is a summary of the charges broken into one-time fees and monthly fees:

Server Installation and Configuration – 4 servers @ \$2,495.00 One-Time fee - \$9,980.00

Application Migration Configuration – move all needed documents and programs to the new servers
- One-Time fee - \$12,750.00

Network equipment purchases include (one-time purchase):

Network Switches (current ones are no longer supported and are end of life) - \$3,187.60

MFA – cyber security now required by many insurance companies - \$3,745.00 (monthly fee of \$174.50)

Firewall – keeps the spammers and scammers out - \$2,094.50 (monthly fee of \$247.28)

Total One Time Fees: \$31,757.10

Monthly fee: \$3,238.93

NOW THEREFORE BE IT RESOLVED, that the Seneca Falls Town Board accepts the quote from Integrated Systems and the town begin to transition its data service needs to a cloud-based system, upgrade its existing infrastructure, and pay for continued services to support the needed changes for employees to conduct their daily work from a secure and reliable workspace supported and backed up by the professional services offered by Integrated Systems.

All in Favor. Motion carried.

- ii. Town Clerk – Resolution – Pay Corrections for Deputy Clerk – TC-2024-25 – A motion was made by Councilman Sinicropi and seconded by Councilwoman Dyson to approve the following resolution: **WHEREAS**, in March of 2024, two Deputy Clerks were hired in the Office of the Town Clerk at an hourly rate of \$22.00; and
WHEREAS, an employee of the town, Linda Wolcott, had been employed since 8/2/2022 in the same office and was making \$20.15 hourly; and
WHEREAS, the Town Clerk wrote a resolution to increase Ms. Wolcott's hourly rate from \$20.15 to \$23.32 and was discouraged from submitting it to the full board until all employees who were lagging in pay could be addressed at the same time; and
WHEREAS, at the June 2024 Board Meeting a resolution was adopted which established the pay matrix and modified on job grade and subsequently resulted in the pay increase of Ms. Wolcott to \$26.24 hourly; and
WHEREAS, the matrix does not apply to part-time employees and should not have been delayed from the April 2024 meeting.
NOW THEREFORE BE IT RESOLVED, the hourly rate for Linda Wolcott be established at a rate of \$23.32 and due to the delay in the increase, Linda Wolcott shall be paid the difference for the time between the April 2, 2024, meeting and when the increase shall take effect.

All in favor. Motion carried.

- iii. Town Clerk – Resolution – Climate Smart Communities – Formation of Taskforce/Advisory Board and Appoint a Coordinator – TC-2024-18 -A motion was made by Councilwoman Dyson and seconded by Councilman Puylara to approve the following resolution: **WHEREAS**, the Seneca Falls Town Board approved a resolution to establish the Town of Seneca Falls as a Climate Smart Community, on November 1, 2016. In accordance with the Climate Smart Communities program initiatives, the Taskforce will act as an advisory board or steering committee that advises and collaborates with the Town Board to accomplish plans, programs, and activities that are part of the CSC Certification Program; and

WHEREAS, the Taskforce should consist of community members, municipal representatives, (staff and/or elected officials), and representative from relevant local boards, organizations, and businesses; and

WHEREAS, an employee of Cornell Cooperative Extension and the Community Garden Coordinator has volunteered to be the CSC Coordinator, acting as the Chair of the CSC Taskforce and the liaison between the CSC Taskforce and the Town Board; and

WHEREAS, this volunteer is an active member of many organizations which will be ideal in collaborating with the Town of Seneca Falls to accomplish common goals related to the CSC; and allow the Town of Seneca Falls and the supporting community members and organizations to collaborate to accomplish the actions listed in the CSC Plan.

NOW, THEREFORE, BE IT RESOLVED, the Seneca Falls Town Board approves the formation of the CSC Taskforces; and

BE IT FURTHER RESOLVED that the Seneca Falls Town Board appoint Patricia Carvalho as the CSC Coordinator.

Councilman Sinicropi expressed concerns regarding the amount of money that it would cost to do all the items listed in the plan. It was explained that the plan is not a list of action items and towns may be doing the listed actions and apply for points with the state that later can help the town qualify for additional funding down the road with other projects.

All in favor. Motion carried.

- iv. Police Department – Resolution – Per Diem Reimbursement for Sgt. Michael Poole – PD-2024- 08 – A motion was made by Councilwoman Dyson and seconded by Councilwoman Laskoski to approve the following resolution: **WHEREAS**, it has been requested by Sgt. Michael Poole to attend the 2024 State of New York Police Juvenile Officers Association 2024 Annual Training Conference, held on August 18-23, 2024, in Niagara Falls, NY.

WHEREAS, Chief Snyder feels that this training will benefit the Town of Seneca Falls and the Seneca Falls Central School District for Sergeant Poole to attend this premier training conference covering School Safety.

THEREFORE, BE IT RESOLVED, that the Town Board pay Sergeant Poole a total of \$379.50 to be paid from line item A3120.408 Education for meals & incidental expenses.

THEREFORE, BE IT FURTHER RESOLVED, that Sergeant Poole receive his meals & incidental expenses based on the US General Services Administration (GSA) and the Internal Revenue Service (IRS) prior to the start of the Conference. All in favor. Motion carried.

- v. Police Department - Resolution – Purchase of Evidence Collection Equipment OSCAR 360 – PD-2024-09 – A motion was made by Councilman Puylara and seconded by Councilwoman Laskoski to approve the following resolution: **WHEREAS**, the Seneca Falls Police Department received a \$101,658.00 Law Enforcement Technology grant from New State Division of Criminal Justice Services to purchase technology equipment; and

WHEREAS, it is extremely important to the Seneca Falls Police Department and the community in which it serves to be equipped with this technology to document and collect evidence; and

NOW THEREFORE, BE IT RESOLVED, the Seneca Falls Town Board authorize Chief Snyder to purchase the Oscar 360 using the Law Enforcement Technology grant funds at a cost of \$14,907.90.

All in favor. Motion carried.

- vi. Police Department – Resolution – New Laptops for Patrol Vehicles – PD-2024-10 – A motion was made by Councilwoman Dyson and seconded by Councilwoman Laskoski to approve the following resolution: **WHEREAS**, the Seneca Falls Police Department received a \$101,658.00 Law Enforcement Technology grant from New York State Division of Criminal Justice Services to purchase technology equipment; and

WHEREAS, it is extremely important to the Seneca Falls Police Department and the community in which it serves to be equipped with up-to-date technology to document and collect evidence; and

NOW THEREFORE, BE IT RESOLVED, the Seneca Falls Town Board authorize Chief Snyder to purchase six new Patrol PC Computers and printers for the police departments marked patrol vehicles using the Law enforcement Technology grant funds at a cost of \$44,147.00. All in favor. Motion carried.

- vii. Water & Sewer – Resolution – RFQ-Security/Fire Alarm Contractor – FG-2024-16 – A motion was made by Councilman Sinicropi and seconded by Councilman Puylara to approve the following

resolution: **WHEREAS**, the Town of Seneca Falls has multiple buildings and facilities which require security/fire monitoring systems; and
WHEREAS the Town board authorized the publication of an RFQ to select a company to service town buildings and property; and
WHEREAS The RFQ was directly sent to three companies as well as posted publicly, with covert security, and ADT being the only to respond.
NOW THEREFORE, BE IT RESOLVED, after review of the two responses, the Seneca Falls Town board authorize accepting the proposal from Covert Security of Penn Yan NY to be the towns security/fire professional services contractor.
Councilman Sinicropi had questions regarding rates. It was determined that the rates referred to in the RFQ were other options for services but not the one that was selected for the town. All in favor. Motion carried.

- viii. Water & Sewer – Resolution – Water Leak and Pool Credits – F-2024-05 – A motion was made by Councilwoman Laskoski and seconded by Councilwoman Dyson to approve the following Water leak and Pool Credits: The total amount of credits for Pool Fills for June 2024, 30 accounts totaling \$1,519.54. Comprised of the following credit amounts:

Anthony Rapa	\$22.98
Stephen Wawro	\$24.50
Brian LeClair	\$7.21
Terry Deeds	\$24.37
Ronald Johnson	\$21.08
Dan Dowd	\$14.69
Roy Nicholson	\$55.01
Virgil Burdick	\$25.31
Carol Anne Hatch	\$113.62
Greg Dugan	\$85.53
Don Johnson	\$47.29
Justin Meachum	\$10.70
Virginia Burgess	\$23.42
Peter Porcelli	\$17.85
Jim Ricci	\$31.14
Dominick Wick	\$76.28
Steven Cross	\$37.66
Tyler Shores	\$58.74
Kyle O’Brien	\$56.15
Ashley VanDoren	\$5.89
Tim Snyder	\$31.14
Melissa Presher	\$274.28
Rita Lopez	\$19.18
Morgan Gere	\$31.02
Tina Lotz	\$17.22
Robert Pietrocarlo	\$84.44
Robert Hess	\$14.56
Jackie Bilancini	\$142.11
Mary Mele	\$94.89
Jay Spano	\$51.27

All in Favor. Motion carried.

- ix. Water & Sewer – Resolution – Purchase Grit Bin for Wastewater Plant – FG-2024-17 – Supervisor Schmitter suggested they modify the resolution to have the Highway department fabricate the bin for the Water & Sewer department. A motion to approve the resolution as modified was made by Councilwoman Laskoski and seconded by Councilwoman Dyson.
WHEREAS the wastewater plant uses a bin to collect grit before it enters the treatment plant; and
WHEREAS, the current bin is rusted through, has been repaired multiple times, and is no longer repairable.
NOW THEREFORE, BE IT RESOLVED, the Seneca Falls Town Board authorize the Highway Department to purchase materials and fabricate the grit bin for use at the Wastewater Plant. All in favor. Motion carried.
- x. Town Supervisor – Resolution – Authorize Study to Review Kingdom Road Project’s Need Without the SMI Flows – TS-2024-22 – A motion was made by Councilman Sinicropi and seconded by Councilman Puylara to approve the following resolution: **WHEREAS**, a project for Kingdom Road has been in the works; and
WHEREAS one purpose of the Kingdom Road project was to accommodate moving leachate to the sewage treatment plant; and

WHEREAS, with the expiration of the leachate contract and negotiations ongoing with Seneca Meadows, the Kingdom Road Upgrade project could be affected, and a study is necessary to assist in determining the best route for the Town to take should acceptance of leachate be discontinued.

NOW THEREFORE, BE IT RESOLVED, that the Town Board authorizes Barton & Loguidice to perform a study to review the project's necessity without the SMI's flow. The cost of the study is not to exceed \$12,000. Councilwoman Laskoski made remarks concerning the need for removing the SMI flow study because the 318/414 corridor is expanding and we will still need to have an increased flow allowance with consideration for future expansion. Councilman Puylara inquired as to whether the future expansion will still be taken into consideration if we continue with the study. Supervisor Schmitter indicated that those factors would be taken into consideration and the study is to determine how expansive the project needs to be. 3 in favor (Puylara, Sinicropi, Schmitter) 2 opposed (Dyson, Laskoski). Motion carried.

- xi. Town Supervisor – Resolution – Accept Proposal for Landfill Consulting Services – TS-2024-23 – A motion was made by Councilman Sinicropi and seconded by Councilman Puylara to approve the following resolution: **WHEREAS**, with the proposed expansion of Seneca Meadows (SMI), it has been determined that there is a need for the Town to contract for consulting services specific to landfill operations, environmental compliance and economic planning for the community; and **WHEREAS**, the proposed service would include a detailed Permitting Schedule, identifying important landfill issues associated with costs and revenues, assisting with SMI agreements, advising on monitoring odor compliance requirements, and assisting with managing disposal of leachate generated by the landfill; and **WHEREAS** the consulting rate for the next 6-12 months will not exceed \$14,000. Travel would be paid at \$.50 per mile and expenses for equipment and supplies would be reimbursed separately. **NOW THEREFORE, BE IT RESOLVED**, that the Town Board approves contracting with William Jones and Michael Coia for consulting services as stated above and as itemized in their proposal letter of June 7, 2024.

Discussion regarding services was had. Councilwoman Laskoski asked where we found the people who are proposing that we conduct this service and asked if other professionals that we already contract with are going to be involved in this process. Councilman Sinicropi said that they found us. Councilwoman Laskoski asked why we are not using our own attorneys for this and using the other people that the town already contracts with. Councilman Sinicropi replied that the one guy is an environmental engineer who has been involved in landfills for many years, noting that he felt that the agreement was not that great. Councilwoman Laskoski noted that a gentleman from Bond, Shoenick & King is also an environmental engineer and asked why we wouldn't go back to the current agreement and build on that. Councilman Sinicropi noted that the host agreement is not that complicated. Councilwoman Laskoski asked who will be participating in the negotiations of the agreement. Supervisor Schmitter replied that Councilman Sinicropi, Peter Soscia, the Pat Morrell and himself will be involved. Councilwoman Laskoski noted that Councilwoman Dyson is on that committee. Supervisor Schmitter noted that Councilman Sinicropi has been involved in negotiations his whole career and will use his best people. Councilwoman Laskoski noted that the people who are on the committees are the ones who should be involved in the

3 in favor (Puylara, Sinicropi, Schmitter), 2 opposed (Dyson, Laskoski). Motion carried.

- xii. Town Supervisor – Resolution – Purchase of Townwide Enterprise Management Software – TS-2024-24 – A motion was made by Councilman Sinicropi and seconded by Councilman Puylara to approve the following resolution: **WHEREAS**, the Town of Seneca Falls (hereinafter "local government") is comprised of multiple municipal service units that operate as a single fiduciary agent; and **WHEREAS**, The Town of Seneca Falls Departmental Leadership has concluded unanimously that the citizens of the Town would benefit from improved service levels, better decision-making tools, and real time financial information obtained by implementing a fully integrated municipal management software system; and; **WHEREAS** Departmental leadership has collectively decided that Edmund Technology is the best provider of software systems and integration service for the town; and **NOW, THEREFORE, IT IS HEREBY RESOLVED** the Town of Seneca Falls appropriate \$38,000 for one time implementation fees in fiscal 2024. **NOW, THEREFORE, BE IT FURTHER RESOLVED** the Town of Seneca Falls will, beginning with the 2025 fiscal budget, appropriate \$41,548 per year for the next three years for the software subscription to utilize the new software. 4 in favor (Puylara, Dyson, Sinicropi, Schmitter), 1 opposed (Laskoski). Motion carried.

- xiii. Town Supervisor – Resolution – Adoption of Updated Investment Policy for the Town of Seneca Falls – TS-2024-25 – A motion was made by Councilman Puylara and seconded by Councilwoman Laskoski to approve the following resolution: **WHEREAS**, the Town of Seneca Falls (hereinafter "local government") collects and manages cash assets as a course of normal business operations; and

WHEREAS The Office of the State Comptroller requires municipalities to adopt a policy to manage said funds in accordance with New York State Statute; and

WHEREAS the Town of Seneca Falls would like to update the policy currently in place to add new depository institutions and increase allowable deposit balances; and

NOW, THEREFORE, IT IS HEREBY RESOLVED the Town of Seneca Falls adopt the Investment Policy attached. All in favor. Motion carried.

- xiv. Town Supervisor – Resolution – Town of Seneca Falls Appropriate Funds to Pay 2022 County Self Insurance Workers Compensation Assessment – TS-2024-26 – A motion was made by Councilman Sinicropi and seconded by Councilwoman Dyson to approve the following resolution: **WHEREAS**, the Town of Seneca Falls (hereinafter “local government”) is a municipality with employees; and **WHEREAS**, on occasion said employees file claims for workers compensation for job related injuries; and **WHEREAS** the Town purchases workers compensation insurance from Seneca County Self Insurance Division; and **WHEREAS** the Town budgeted funds for workers compensation insurance in Fiscal 2022; and **WHEREAS** Seneca County and the Town of Seneca Falls did not settle this account for said workers compensation insurance and therefore these funds were not disbursed; **NOW, THEREFORE, IT IS HEREBY RESOLVED** the Town of Seneca Falls appropriate funds as follows from unexpended fund balances to pay Seneca County for past due Workers Compensation insurance.

F	\$31,563.01
G	\$27950.06
CR	\$10,307.82
A	\$166,101.99
DA	\$18,122.71
Total	\$254,045.58

All in favor. Motion carried.

- xv. Town Supervisor – Resolution – Town of Seneca Falls Transfer Funds to Pay for Emergency Sewer Line Repairs – TS-2024-27 – A motion was made by Councilman Sinicropi and seconded by Councilwoman Dyson to approve the following resolution: **WHEREAS**, the Town of Seneca Falls (hereinafter “local government”) operates a water and sewer utility; and **WHEREAS** emergency repairs were required on a section of gravity sewer on Rt 414; and; **WHEREAS** the scope of repairs and location were such that a third-party contractor was engaged to complete said repairs (see attached); and **WHEREAS** the Town budgeted contingency funds for these types of occurrences; and **NOW, THEREFORE, IT IS HEREBY RESOLVED** the Town of Seneca Falls transfer \$18,386.44 from account number G1990.400 (sewer contingency) to Account G8120.488 (emergency sewer repairs). All in favor. Motion carried.
- xvi. Town Supervisor – Resolution – Water Meter Replacement Fees for Failure to Make an Appointment to Have Meters Changed – TS-2024-28 – A motion was made by Councilman Sinicropi and seconded by Councilman Puylara to approve the following resolution: **WHEREAS**, The Town of Seneca Falls operates a municipal Water and Sewer utility; and **WHEREAS** The Town of Seneca Falls is engaged with a project to replace all meters attached to services in the utility service area; and **WHEREAS**, Failure by residents to comply with the request to arrange for old meters to be switched out will significantly increase the operating costs of meter reading and billing in the future; and **WHEREAS**, Utility users have had six months to make such arrangements; and **NOW THEREFORE, BE IT RESOLVED**, The Town will charge users of the utility an additional \$50.00 per billing cycle for any meters that have not been changed or had an appointment to be changes on or before August 1, 2024. All in favor. Motion carried.
- xvii. Town Supervisor – Resolution – Introducing Proposed Local Law #2 and Providing for Public Hearing – Chapter 125. Property Maintenance – TS-2024-29 – A motion was made by Councilwoman Laskoski and seconded by Councilwoman Dyson to approve the following resolution: **WHEREAS** the Town Board of the Town of Seneca Falls believes that it would be advantageous to the Town to amend the Town Code as it relates to property maintenance. **NOW THEREFORE, BE IT RESOLVED** that proposed Local Law No. 2 of the year 2024 entitled “A Local Law to Add Chapter 124 and Amend Chapter 300 of the Seneca Falls Town Code” be and the same is hereby introduced before the Town Board of the Town of Seneca Falls, New York; and **BE IT FURTHER RESOLVED** those copies of the aforesaid proposed local law be laid upon the desks of each member of the Town Board; and **BE IT FURTHER RESOLVED** that the aforesaid proposed local law be referred to the Seneca County and Seneca Falls Planning Boards for review and recommendation.

BE IT FURTHER RESOLVED that the Town Board will hold a public hearing on said proposed Local Law at 6:00 p.m. on August 2, 2024; and

BE IT FURTHER RESOLVED that the Town Clerk publish or cause to be published a notice of said public hearing in the official newspaper of the town at least ten (10) days prior thereto.

Upon adoption of the foregoing provision, the Clerk distributed copies of the aforesaid Local Law to each member of the Town Board. All in favor. Motion carried.

- xviii. Highway – Resolution - Hire a Machine Equipment Operator/Light – DA-2024-10 – A motion was made by Councilman Sinicropi and seconded by Councilwoman Dyson to approve the following resolution: **WHEREAS**, the Seneca Falls Highway Department has determined that on July 22, 2024, or sooner, if possible, will employ a Machine Equipment Operator/Light, at the pay rate of \$21.38/Grade 6, Start Pay, and
WHEREAS, the employee to be hired is Phoenix Joseph Guererri, and his duties to include road work; Use CDL class B License skills; Operate equipment, and other duties, as assigned.
NOW, THEREFORE, BE IT RESOLVED that the Seneca Falls Town Board authorize the employment of above said employee at stated rate of pay. All in favor. Motion carried.
- xix. Highway – Resolution – Finishing Step on Slip/Form Concrete Gutters in Seneca Manor – DA-2024-11 – A motion was made by Councilwoman Dyson and seconded by Councilman Puylara to approve the resolution. It was noted that the funds need to be allocated from an account. A motion was made by Councilwoman Laskoski to amend the resolution to include the account that will fund the project if funds are available, motion was seconded by Councilman Puylara: **WHEREAS**, the Seneca Falls Highway Department is requesting approval for Stage 2 of Seneca Manor Project in Seneca Falls, to better drain the streets; and
WHEREAS Stage 2 includes an update to the slip form concrete gutters on both sides of the streets throughout Seneca Manor; and
WHEREAS Stage 1 of this project was budgeted and paid for in the 2023 budget and Stage 2 was previously budgeted for and subsequently removed from the budget.
NOW, THEREFORE, BE IT RESOLVED that the Seneca Falls Town Board authorize Stage 2 of the Seneca Manor Project and provide the needed \$240,000.00 in funds for its completion and be paid from the DA fund if funds are available. All in favor. Motion carried.
- xx. Town Supervisor – Resolution – Proposal for Professional services from MRB Group – Miller Street Stormwater Design - TS-2024-30 – A motion was made by Councilwoman Laskoski and seconded by Councilwoman Dyson to approve the following resolution: **WHEREAS**, stormwater runoff from the streets and residential areas along Chestnut Streets, Oak Street and Miller Street drains through an existing storm sewer line which runs between houses and ends at Miller Street in the middle of the block between Walnut Street and Rumsey Street. The area is lower than the surrounding streets and the collected stormwater cannot escape during wet weather causing storm sewers along Miller Street to overflow and resulting in about 2 feet of standing water which has infiltrated basements in the past; and
WHEREAS, MRB Group has looked into the issue and can design a plan to resolve the flooding issues; and
WHEREAS, MRB Group has the staff and resources needed to start this project immediately and can complete the design portion of the work in 6-7 months. Permitting and SEQR will take an additional 6 months, allowing for construction in late 2025.
NOW THERE BE IT RESLOVED, the Seneca Falls Town board authorizes MRB Group to begin the design for a total payment of \$300,000 and a total project cost of approximately \$1.5 Million. All in favor. Motion carried.
- xxi. Water & Sewer – Resolution – Authorize Barton & Loguidice to Design and put out to bid sewer pipe repair - FG-2024-19 – A motion was made by Councilman Sinicropi and seconded by Councilwoman Laskoski to approve the following resolution: **WHEREAS**, after a review of a recent video of the sewer line in the area of B.E. Wright and Tarjack on Route 414, it was determined that the sewer line is in dire need of immediate repair; and
WHEREAS engineers at Barton & Loguidice need authority to design and put out to bid the necessary sewer pipe repair.
NOW THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes Barton & Loguidice to design and put out to bid the necessary sewer pipe repair as soon as possible at a cost not to exceed \$20, 000 for designing and putting the project out to bid. All in favor. Motion carried.
- xxii. Town Clerk – Resolution – Standard Work Day and Reporting Resolution for Elected and Appointed Officials - TC-2024-26 – A motion was made by Councilwoman Dyson and seconded by Councilwoman Laskoski to approve the following resolution: **BE IT RESOLVED**, that the Town of Seneca Falls/30499 hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities: Melissa Brown – Town Clerk – 6-hour workday – 34.5 record of activities result

Jeremy Wendt – Highway Superintendent - 6-hour workday – 20 record of activities result. All in favor. Motion carried.

- xxiii. Water & Sewer – Resolution – Authorize the Advertisement for Bids for the Town of Seneca Falls Wastewater Treatment Plant Generator Project – BL-2024-05 – A motion was made by Councilman Sinicropi to allow Barton & Loguidice to advertise for bids in relation to the Wastewater Treatment Plant Generator Project. The motion was seconded by Councilman Puylara. **THEREFORE, BE IT RESOLVED**, that the Town of Seneca Falls authorizes the advertisement for bids for the Town of Seneca Falls Wastewater Treatment Plant Generator Project. All in favor. Motion carried.

Councilwoman Laskoski asked the town attorney if there were any updates on Local Law #3. The town attorney stated that the Court of Appeals did not accept the motion to allow the town to put in a response to the Local Law #3 action. The court will be considering the matter without the Towns input. Councilwoman Laskoski asked if there is a report on all the grant funding that we have and project statuses. Supervisor Schmitter replied that all the projects are listed on a white board in his office. Councilwoman Laskoski asked if it included the grant funding that is associated with the contracts as she is not aware of all of the contracts and where they stand.

- h. EXECUTIVE SESSION – Executive session was entered into to discuss matters of medical, financial, credit or employment history of a particular person or corporation, or relating to an appointment, promotion, demotion, discipline or removal. The Town Board entered executive session at 7:03 pm. The Town Board exited executive session at 7:50 pm.

- xxvi. Resolution – Accept MOA with PBA – PD-2024-11 – **WHEREAS**, a Memorandum of Agreement (MOA) was presented to the Town Board regarding the hiring of an officer, referred to in resolution PD-2024-07, from the Police Benevolent Association (PBA), in support of hiring the referred to office at the previously agreed upon hourly rate.

A motion was made by Councilwoman Laskowski to accept the above MOA with the PBA and hire the officer at level 5. The motion was seconded by Councilwoman Dyson.

A motion was made by Councilman Sinicropi to table the decision for 30 days. The motion was seconded by Supervisor Schmitter. 2 in favor (Sinicropi, Schmitter). 3 opposed (Puylara, Dyson, Laskoski). Motion to table for 30 days, failed.

The motion to accept the MOA with the PBA then being voted on. 3 in favor (Puylara, Dyson, Laskoski). 2 opposed (Sinicropi, Schmitter). Motion carried.

Presentations from Brown & Brown, William Chamberlain, and Joseph Calarco regarding the health insurance options for the town employees were made to the full Town Board.

i. PAYMENT OF BILLS

FUND	TOTALS
General Fund – Townwide	\$338,361.82
Recreation	\$30,604.13
Vince’s Park	\$6,616.68
Highway Fund – Townwide	\$45,775.00
Water Fund	\$36,258.70
Sewer Fund	\$1,016,154.70
Downtown Revitalization	\$52,208.59
Townwide Refuse District –	\$16,488.00
Bridgeport Area Water	\$-
Trust & Agency	\$1,000.00
Obligations – Old Village -	\$34.70
TOTAL	\$1,543,502.32

- j. SPECIAL ORDER OF THE DAY – ADJOURN – A motion to adjourn the meeting was made by Councilwoman Dyson and seconded by Councilwoman Laskoski. All in favor. Motion carried. The meeting concluded at 9:38 pm.

Respectfully,

Melissa Brown
Town Clerk