

1) Public Hearing

Public Hearing on the Proposed Increase and Improvement of the Facilities of the Seneca Falls Sanitary Sewer System (Kingdom Road Project)
The public hearing was opened. No one spoke at the hearing.
Councilwoman Laskoski made a motion to close the public hearing, seconded by Councilwoman Dyson.
The motion passed and the public hearing was closed.

2) Regular Meeting

a) Roll Call

	PRESENT	ABSENT
Supervisor Frank Schmitter	X	
Councilman Frank Sinicropi	X	
Councilman Jacksyon Puylara	X	
Councilwoman Dawn Dyson	X	
Councilwoman Kaitlyn Laskoski	X	
Town Manager Peter Soscia		X
Town Attorney Patrick Morrell	X	
Director Parks & Recreation Mary Jones	X	
Town Assessor Deborah VonWald		X
Public Works Director Peter Messmer		X
Zoning Officer Peter Porcelli		X
Highway Superintendent Jeremy Wendt	X	
Police Chief Timothy Snyder	X	
Chief of Water & Sewer Joesph Tullo		X

b) Pledge of Allegiance & Moment of Silence

c) Petitioners

- i) Karen Altimari, founder of the Seneca Falls Flag Football League program for grades 1-6, spoke about the program's successful first season. She thanked various community partners and sponsors for their support. Altimari reported that over 80 children participated in the program's first season, including football players and cheerleaders. She mentioned that registration for the second season was underway, with 24 players and 17 cheerleaders already signed up. Altimari also discussed plans for a free camp in April and efforts to engage local businesses as sponsors.
- ii) Joan Lynch was not present when called.
- iii) Jean Gilroy spoke about concerns regarding the Seneca Falls Landfill. She emphasized that those opposing the landfill were not paid protesters but concerned local residents. Gilroy discussed the potential environmental impacts of the landfill expansion, including the deposit of 33 million tons of waste on a 57-acre site, part of which was a former toxic waste superfund site. She expressed concerns about the lack of proper containment for hazardous materials and the potential risks to local water sources. Gilroy urged the board to consider these issues and the long-term effects on the community.

d) Privilege of the Floor

- i) Dr. Andrew Olden, Executive Director of the Seneca Falls Museum and Tourism Center, presented information about the expanded Music in the Park program. He reported a significant increase in attendance from 679 visitors in 2023 to 2,290 in 2024. Dr. Old outlined plans for the 2025 season, including moving the event to the Community Center parking lot, partnering with local businesses for specials, and collaborating with Cybers Marina in Geneva to offer boat rides to the event.
- ii) Mark C. Pitifer spoke on behalf of Bill Lutz and the Waterloo Container Company, expressing concerns about the recent approval of the 2025 Seneca Meadows Landfill local operating permit. He questioned the board's decision to approve the permit despite ongoing odor issues and previous unanimous opposition. Pitifer also raised concerns about potential conflicts of interest related to campaign support from Waste Connections, the parent company of Seneca Meadows.
- iii) Jennifer Wick expressed concerns about the expenditures for the new Department of Public Works. She questioned the necessity of purchasing new equipment when there was already a fully staffed highway department. Wick urged the board to consider the financial implications of these decisions and to spend taxpayer money wisely.
- iv) Brad Jones raised questions about the absence of the town manager and the water and sewer department head at board meetings. He also inquired about potential restrictions on the town clerk's participation in meetings. Jones expressed concerns about the residency status of a council member and its implications for representation.

e) Approval of Minutes

- i) Councilwoman Dyson made a motion to accept the minutes from February 4, February 12, and March 4, 2025. The motion was seconded by Councilwoman Laskoski.
All in Favor. The motion carried.

f) Communications

Councilwoman Laskoski made a motion to accept communications A through J. The motion was seconded by Councilman Puylara.

Letter, 3/20/25, Office of Cannabis Management (License Approval for Lucifer Brewing Corp)

Letter, 9/23/24, Earth Justice (Local Control & Decision-Making Over Land Use & Landfills)

Letter, 2/24/25, Elevator Inspection Info

Letter, 3/25/25, Seneca County Health Dept.,

Seneca Falls Sanitary Sewer Minutes, 2//27/25,

Zoning Board of Appeals Meeting

Emails – March 2025 – Landfill Concerns

Letter, 3/13/25, Waterloo Town Clerk,

Notice of Public Hearing – Short-Term Rentals Local Law

Dog Control Report for February 2025

Letter, 3/18/25 DEC,

NY-Alert Notifiers & Contribution POSS(s)

B&L Report, 3/26/25

All in Favor. The motion carried.

g) Special Events

i) Music in the Park at the Community Center

Councilwoman Laskoski made a motion to approve the Seneca Falls Waterways and Industry Music in the Park event from 6 to 8 PM. The motion was seconded by Councilman Puylara.

All in Favor. The motion carried.

ii) Classic Car show

Councilwoman Dyson made a motion to approve the Seneca Falls Classic Car and Motorcycle Show scheduled for July 27, 2025 pending DOT approval and proof of insurance. The motion was seconded by Councilwoman Laskoski.

All in Favor. The motion carried.

iii) Easter Egg Hunt, April 12, 2025

Supervisor Schmidt provided details about the Easter Egg Hunt scheduled for April 12, 2025, at the Recreation Center. The event was organized by age groups: kindergarten through first grade at 10:15 AM, grades 2-3 at 10:30 AM, and grades 4-5 at 10:45 AM.

Councilwoman Laskoski made a motion to approve the Easter Egg Hunt event. The motion was seconded by Councilwoman Dyson.

All in Favor. The motion carried.

h) Supervisor's Report

Supervisor Schmidt provided updates on several town initiatives:

Seneca Housing Strategy: A meeting was scheduled at the Recreation Center to discuss improving housing in the area. Another meeting was planned for the southern part of the county on April 2nd at South Seneca High School. The public was encouraged to provide ideas and suggestions through the website www.schousingstrategy.org.

Seneca Falls Swap Cycle: The event was scheduled for April 11-13. Information was mailed with water bills and available on the town website.

Earth Day Community Cleanup: Scheduled for Saturday, April 26th, from 9:30-11:30 AM, meeting at Mynderse Academy. The Seneca Falls Rotary was also organizing a downtown cleanup on the same day.

Retirement: Fred Peterman retired after 30 years of service with Seneca Falls water and sewer, effective March 31st.

People's Park Renovation: The park was undergoing renovations as part of the DRI project. The water department assisted with valve issues and installed a new hydrant.

Water Quality Report: The health department found the town's water system to be in compliance with current regulations and of satisfactory quality.

Ongoing Projects: Updates were provided on the DRI projects, including the completed recreation center, ongoing waterfront work, and the museum renovation. The Johnson Street Culvert work was expected to start the following week. Miller Street and Wallace Street were undergoing construction. The Kingdom Road pump station project was in the engineering phase, and the Bear Street culvert had been engineered. The wastewater flow tank was expected to be completed in April.

i) Old Business

j) New Business

i) Order Authorizing Increase and Improvement of Facilities Under Town Law §202-B

Supervisor Schmitter explained that this resolution was related to the Kingdom Road pump station project, with an estimated cost of \$5,500,000. The town was seeking a bond for this project.

Councilman Sinicropi made a motion to approve the resolution. The motion was seconded by Councilman Puylara.

All in Favor. The motion carried.

BL-2025-05- WHEREAS, the Town Board of the Town of Seneca Falls, New York (the “Town”) previously requested Barton & Loguidice Engineers, P.C., engineers duly licensed by the State of New York, to prepare a map, plan and estimate of cost for the improvement of facilities of the Town of Seneca Falls Sanitary Sewer System (consisting of the Bridgeport Sewer District; the Seneca Falls Sewer District; and the West Seneca Falls Sewer District, and Extensions No. 1 & No. 2) in and for the Town, consisting of the construction of a new force main , the acquisition of land or rights in land necessary therefore, if any, and the acquisition of original furnishings, equipment, machinery or apparatus, including related site work, paving, restoration and repairs incidental thereto; and

WHEREAS, said map, plan and estimate of cost are on file in the office of the Town Clerk for public inspection and the estimated maximum cost of such improvement is Five Million, Five Hundred Thousand Dollars (\$5,500,000.00); and

WHEREAS, said project had been determined to be a Type I action under the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act, and the Town Board, acting as Lead Agency at a special meeting held on October 25, 2021, after due deliberation determined that the project would not have a significant adverse environmental impact; and

WHEREAS, The Town Board adopted an order calling a public hearing thereon and caused a notice of such hearing to be published and posted in the manner provided in section 193 of the Town Law, stating that the Town Board would meet to hear all persons interested in the subject matter at the Town of Seneca Falls Offices, 130 Ovid Street, Seneca Falls, NY on the 1st day of April, 2025 at 6:00 p.m.; and

WHEREAS a public hearing was held at the time and place aforesaid in the manner described at which time all persons interested in the subject matter were given an opportunity to be heard; and

WHEREAS, the Town Board has become aware of grant and funding opportunities through the New York State Environmental Facilities Corporation, including the Clean Water State Revolving Fund program (the “CWSRF Program”), New York State Water Infrastructure Improvement Act program (the “WIIA Program”) and other State and Federal financing programs (including clean water); and

WHEREAS, the Town desires to apply for and participate in funding opportunities to the maximum extent possible; and

NOW THEREFORE, upon the evidence given at the public hearing described herein, it is hereby determined as follows:

The notice of the public hearing described in the preambles hereof was posted and published as required by law and is in all respects satisfactory;

The construction of the improvements hereinabove described is in the public interest;

The cost of such improvements shall be apportioned among the districts noted above pursuant to Town Law §202-b(4);

Barton & Loguidice Engineers, P.C., are hereby directed to prepare definite plans and specifications and to make careful estimate of the expense of the aforesaid improvements and to make necessary preparation for the solicitation of competitive bids and to prepare a proposed contract for the execution of such work; The Town Supervisor is hereby authorized to submit an application on behalf of the Town for grant funding under the New York State Environmental Facilities Corporation’s applicable grant programs relative to the Project, including but not limited to the CWSRF Program and WIIA Program, and to execute any agreements, instruments or other documents in connection with the Town’s acceptance of any such grants and/or the funding thereof.

The Town Supervisor may authorize any required local match required with respect to financing or grants awarded to the Town for the Project through the use of in-kind services, without further approval of this Town Board; and

The Town Supervisor is hereby designated as the Authorized Representative of the Town for all aspects of the Project including all application and District financing purposes.

The Town Clerk is hereby directed to record a certified copy of this order in the Office of the Clerk of the County of Seneca and the Office of the New York State Comptroller within ten days pursuant to Town Law §195;

BY ORDER OF THE TOWN BOARD OF THE TOWN OF SENECA FALLS, NEW YORK

ii) Resolution: Bond Resolution – Kingdom Road Project

Councilwoman Dyson made a motion to approve the bond resolution for the Kingdom Road Project. The motion was seconded by Councilman Puylara.

All in Favor. The motion carried.

TS-2025-19 - WHEREAS, Section 64(3) of the Town Law of the State of New York empowers the Town Board of the Town of Seneca Falls, Seneca County, New York (the “Town”) to manage maintain and control Town properties as the purposes of the Town may require; and

WHEREAS, the Town has, pursuant to the Town Law, created the Town of Seneca Falls Sanitary Sewer System (consisting of The Bridgeport Sewer District, Seneca Falls Sewer District, West Seneca Falls Sewer District and West Seneca Falls Sewer District, Extension 1 & 2) (collectively, the “District”); and

WHEREAS, the Town Board of the Town has determined that it is necessary and desirable for the Town to undertake of the construction of improvements to the Kingdom Road Pump Station and construction of a new force main for the District, the acquisition of land or rights in land necessary therefore, if any, and the acquisition of original furnishings, equipment, machinery or apparatus, including related site work, paving, restoration and repairs (the “Project”); and

WHEREAS, Barton & Loguidice, D.P.C., competent engineers licensed in New York, prepared a Map and Plan for the Project dated October 21, 2021 (the “Map and Plan”); and

WHEREAS, to comply with Town Law Section 202-b, the Town, after giving notice, conducted a public hearing on November 3, 2021 in regard to the increase and improvements comprising the Project and, after conducting such hearing, adopted a resolution determining that it is in the public interest to increase and improve the facilities of the District at a maximum estimated cost of \$2,750,000; and

WHEREAS, the Town, as a local agency pursuant to the New York State Environmental Quality Review Act (“SEQRA”), ECL Section 8-0101, et seq., and implementing regulations, 6 NYCRR Part 617 (the “Regulations”), having reviewed the impact of the acquisition, construction and reconstruction of the sewer system improvements comprising the Project upon the environment determined by resolution adopted October 25, 2021 that the Project is a “Type I Action” which will not result in any significant adverse impacts to the environment; and

WHEREAS, the cost of the project (but not the scope) increased from \$2,750,000 to \$5,500,000 due to modified construction requirements and general increases in costs of labor and materials and (i) a public hearing to consider the increase in the Project costs was held on April 1, 2025, (ii) the Town Board determined that the increased costs of the Project do not violate any of the criteria for determining environmental significance as set forth in Part 617 of the Regulations and such increase is a Type II Action which requires no SEQRA review, and (iii) by resolution adopted April 1, 2025 the Town Board approved increasing the cost of the Project from \$2,750,000 to \$5,500,000; and

WHEREAS, the Town Board now desires to Amend and Restate the Bond Resolution adopted November 3, 2021 which resolution authorized paying the costs of the increase and improvement of the facilities for the Project and the financing of the cost thereof to reflect the increased costs of the Project.

NOW, THEREFORE BE IT RESOLVED ON APRIL 1, 2025 BY THE TOWN BOARD OF THE TOWN OF SENECA FALLS, SENECA COUNTY, NEW YORK (by favorable vote of not less than two thirds of said Board), **AS FOLLOWS:**

Section 1. Approving the increased costs of the Project do not violate any of the criteria for determining environmental significance as set forth in Part 617 of the Regulations and such cost increase is a Type II Action which requires no SEQRA review.

Section 2. The undertaking of the Project as described in the Map and Plan, as amended, at a maximum estimated cost of \$5,500,000, including all professional costs, equipment, machinery and other necessary appurtenances and all other necessary costs incidental to such work, which is estimated to be the total cost thereof, is hereby approved.

Section 3. The plan for the financing of the aforesaid specific object or purpose includes the issuance of up to \$5,500,000 of serial bonds, or any bond anticipation notes in anticipation of the issuance and sale of the bonds, which are hereby authorized to be issued pursuant to the Local Finance Law, the levy of a tax to pay the bonds and the interest thereon and the application, if and when available, of state and/or federal assistance available or to any revenues available for such purpose from any other source. Undertaking the Project is hereby approved. The bonds and notes authorized hereby may be issued to the United States Department of Agriculture, Office of Rural Development, or any of its related offices or agencies, the New York State Environmental Facilities Corporation under any of its revolving fund programs or any purchaser in accordance with the provisions of the Local Finance Law.

Section 4. The full faith and credit of the Town is hereby irrevocably pledged for the payment of the principal of and interest on the Bonds as the same respectively become due and payable. There shall be annually apportioned and assessed upon the several lots and parcels of land within the District, which the Town Board shall determine and specify to be especially benefited by the improvements, an amount sufficient to pay the principal and interest on such obligations as the same become due, but if not paid from such source, all of the taxable real property in the Town shall be subject to the levy of ad valorem taxes without limitation as to rate or amounts sufficient to pay the principal of and interest on the Bonds as the same shall become due. Such debt service payments may be made in substantially level or declining amounts as may be authorized by law.

Section 5. Pursuant to Sections 30.00, 50.00 and 56.00 to 60.00, inclusive, of the Local Finance Law, the power to authorize the issuance of and to sell the serial bonds and any bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Town Supervisor, the chief fiscal officer. Such bonds or notes shall be of such form and contents, and shall be sold in such manner, as may be prescribed by said Town Supervisor, consistent

with the provisions of the Local Finance Law. The notes authorized herein are issued in anticipation of bonds for an assessable improvement.

Section 6. The Town Supervisor is hereby further authorized, at his sole discretion, to execute all agreements, certificates and instruments in order to effect the financing or refinancing of the specific object or purpose described in Section 1 hereof, or a portion thereof, by a bond, and/or note issue of said Town and such authorization is intended to include authority to enter into and execute on behalf of the Town all agreements, certificates and instruments required in connection with financing the Project costs.

Section 7. The intent of this resolution is to give the Town Supervisor sufficient authority to execute those applications, agreements and instruments and to do any similar acts necessary to effect the issuance of the aforesaid bonds and/or notes without resorting to further action of this Town Board.

Section 8. The following additional matters are hereby determined and declared:

- (a) Pursuant to paragraph 4 of Section 11.00 of the Local Finance Law (i) the period of probable usefulness of the Project is forty (40) years; and
- (b) Current funds are not required by the Local Finance Law to be provided prior to the issuance of the bonds and any notes issued in anticipation thereof authorized by this resolution; and
- (c) The proposed maturity of the bonds authorized by this resolution will exceed five (5) years.

Section 9. The temporary use of available funds of the Town, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this resolution. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the Town's General Fund. It is intended that the Town shall then reimburse expenditures from the General Fund with the proceeds of the bonds and bond anticipation notes authorized by this resolution and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This resolution is intended to constitute the declaration of the District's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this resolution with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this resolution, no monies are reasonably expected to be, received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 10. Such bonds shall be in fully registered form and shall be signed in the name of the Town of Seneca Falls, Seneca County, New York, by the manual or facsimile signature of the Town Supervisor and a facsimile of its corporate seal shall be imprinted or impressed thereon and maybe attested to by the manual or facsimile signature of the Town Clerk.

Section 11. The Town hereby covenants and agrees with the holders from time to time of the Bonds and any bond anticipation notes issued in anticipation of the sale of the Bonds, that the Town will faithfully observe and comply with all provisions of the Internal Revenue Code of 1986, as amended (the "Code"), and any proposed or final regulations issued pursuant thereto unless, in the opinion of bond counsel, such compliance is not required by the Code and regulations to maintain the exclusion from gross income of interest on said obligations for federal income tax purposes.

Section 12. All other matters, except as provided herein relating to such bonds, including determining whether to issue such bonds with a schedule of substantially level or declining annual debt service and all matters related thereto, prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the Town by the facsimile signature of its Town Supervisor, providing for the manual countersignature of a fiscal agent or of a designated Official of the Town), the date, denominations, maturities and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Town Supervisor. It is hereby determined that it is to the financial advantage of the Town not to impose and collect from registered owners of such bonds any charges for mailing, shipping and insuring bonds transferred or exchanged by the fiscal agent, and, accordingly, pursuant to paragraph c of Section 70.00 of the Local Finance Law, no such charges shall be so collected by the fiscal agent. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the Town Treasurer shall determine.

Section 13. The law firm of Trespasz Law Offices, LLP is hereby appointed bond counsel to the Town in relation to the issuance of the obligations authorized herein.

Section 14. The validity of such bonds and bond anticipation notes may be contested only if:

- (2) Such obligations are authorized for an object or purpose for which said Town is not authorized to expend money, or

(3) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of publication, or

(4) Such obligations are authorized in violation of the provisions of the Constitution.

Section 15. This Resolution is not subject to permissive referendum under Section 35-b of the New York Local Finance Law because the obligations authorized herein are for a district authorized by articles three-A, twelve, twelve-A or twelve-C of the Town Law for an improvement the cost of which is to be assessed upon the benefitted real property.

Section 16. The Town Clerk shall cause the publishing and posting of a notice in substantially the form provided in Section 81.00 of the Local Finance Law together with a summary of this Bond Resolution (attached hereto as FORM OF NOTICE).

WHEREFORE, the foregoing Resolution was put to a vote of the members of the Town Board of the Town this April 1, 2025, the result of which vote was as follows: Ayes - Puylara, Dyson, Laskoski, Sinicropi, Schmitter Naves - 0 Absent - 0 Abstain - 0

iii) Resolution: Declare Intent of Town of Seneca Falls to act as Lead Agency (Water System Improvements Project)

Councilwoman Laskoski made a motion to approve the resolution declaring the Town of Seneca Falls as the lead agency for the proposed water system improvement project. The motion was seconded by Councilman Puylara.

All in Favor. The motion carried.

BL-2025-04 – WHEREAS, the Town of Seneca Falls (Town) is proposing the Town of Seneca Falls Water System Improvements Project (Project), located in the Town of Seneca Falls and Town of Fayette, Seneca County, New York; and

WHEREAS, the Project has been classified as a “Type I Action” as defined by the State Environmental Quality Review Act (SEQRA) in 6 NYCRR Part 617.4; and

WHEREAS, it is the intent of the Town of Seneca Falls Town Board to assume the role of “Lead Agency” for purposes of conducting a SEQRA/SERP assessment of the Project; and

WHEREAS, Part I of a Full Environmental Assessment Form (FEAF) has been completed, reviewed by the Town of Seneca Falls Town Board, and will be circulated to all Interested and Involved Agencies for purposes of establishing the Town of Seneca Falls Town Board as “Lead Agency” in accordance with 6 NYCRR Part 617.6(b).

NOW, THEREFORE, BE IT RESOLVED AND DETERMINED, that the Supervisor of the Town of Seneca Falls hereby is authorized to sign Part I of the FEAF (page 13); and

IT IS FURTHER RESOLVED AND DETERMINED, that the Town of Seneca Falls will send said Part I of the FEAF and associated site figure to the “Interested and Involved Agencies” under cover of a “Notice of Intent to Establish Lead Agency” letter for purposes of establishing Lead Agency status under the SEQRA/SERP; and

IT IS FURTHER RESOLVED that the Supervisor of the Town of Seneca Falls and the Town Board, together with the Town of Seneca Falls Attorney and B&L, are hereby authorized to take all actions, serve all notices, and complete all documents required to give full force and effect to this determination.

iv) Resolution: Support for Community Garden to Apply for Grant from NY Great Lakes Basin Small Grants Program

Supervisor Schmidt explained that this resolution would support the Community Garden's application for a grant of up to \$40,000 from the New York Great Lakes Basin Small Grants Program.

Councilwoman Dyson made a motion to approve the resolution. The motion was seconded by Councilwoman Laskoski.

All in Favor. The motion carried.

TC-2025-08 - WHEREAS, there is an opportunity to be awarded up to \$40,000.00 from NY Sea Grant in partnership with the NYS Department of Environmental Conservation (NYSDEC) for ecosystem-based management (EBM) which is intended to support stakeholder-driven efforts to restore and revitalize the state's Great Lakes region and demonstrate the successful application of EBM; and

WHEREAS, the Great Lakes Action Agenda (GLAA) has outlined six priority goals that address critical issues such as water quality, healthy ecosystems, community resilience, and sustainability; and

WHEREAS, the Town of Seneca Falls has developed a comprehensive plan that prioritizes resident retention and attraction by creating a holistic sense of community ownership for our residents and a quality of life that results in recognition that Seneca Falls is a community of choice for an engaged citizenry and prioritizes protection and enhancement of the built environment by investing in infrastructure that strengthens resiliency and promotes sustainability of our assets and reinforces our connections throughout the community; and

WHEREAS, the comprehensive plan identifies the need to maintain and improve the safety, accessibility and cleanliness of existing and future parks and green spaces.

BE IT THEREFORE RESOLVED that the Town Board of the Town of Seneca Falls supports the Community Gardens efforts to resolve the drainage issue that has kept the garden under water and inaccessible

following rain and thaw events as well as adding a rain garden to collect excess water thereby preventing it from entering the ground.

v) Resolution: Support Waste Management Advisory Committee's Efforts to Apply for the 2025-26 Community Grants Program

Supervisor Schmidt noted that this resolution would support the Waste Management Advisory Committee's application for the 2025-26 Community Grants Program. The grant would be used to purchase a small-scale vertical drum composting system for use at the highway department.

Councilman Sinicropi made a motion to approve the resolution. The motion was seconded by Councilwoman Laskoski.

All in Favor. The motion carried.

TC-2025-09 - **WHEREAS**, the Waste Management Advisory Committee (WMAC) meets each month to discuss the progress that the Town of Seneca Falls has made towards reducing its food waste in individual homes as well as in businesses and local schools; and

WHEREAS, the WMAC has obtained grants in the past to aid the community in composting food waste, it has always been the goal to have a facility housed at the Highway Department that would compost food waste; and

WHEREAS, the Highway Superintendent, Jeremy Wendt, has agreed to allow a small-scale composting facility at the Highway Department; and

WHEREAS, the 2025-2026 Community Grants would allow for the WMAC to purchase the needed equipment to start such a facility that will utilize a vertical drum composting system.

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Seneca Falls supports the WMACs efforts to obtain a grant to purchase needed equipment to develop a small-scale composting facility housed at the Highway Department.

vi) Resolution: Purchase required equipment to Access Cloud System for Data Storage & Protection

Supervisor Schmidt explained that this resolution would authorize the purchase of equipment for various town departments to access the cloud system for data storage and protection. The cost was \$559 per department, with a monthly fee of \$66 for cloud access.

Councilwoman Laskoski made a motion to approve the resolution. The motion was seconded by Councilman Puylara.

During discussion, board members inquired about the necessity of the equipment for all departments. The Town Clerk confirmed that the cloud system would help prevent data loss and improve information retrieval.

All in Favor. The motion carried.

TC-2025-07 - **WHEREAS**, the Town office building and the police department have converted to a cloud-based system for data storage, backup, and protection; and

WHEREAS, the Recreation Center, Water Department, Department of Public Works, Highway Department, and Sewer Department are not able to access the cloud and therefore the information stored in these locations could be at risk for being lost or stolen; and

WHEREAS, quotes have been received from Integrated Systems to purchase the equipment needed to allow each of the above-mentioned departments to access the cloud and have it backed up for protection.

NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Seneca Falls purchase the equipment for installation to allow all departments within the town to access the cloud and have the departmental data backed up and protected.

BE IT FURTHER RESOLVED that the funds will be used from the A1680.400 account.

One of the following for each department (Recreation, Water/DPW, Highway, Sewer)

SonicWall TZ370 Hardware \$559.12

SonicWall Essential Protection Suite \$66.15/month

vii) Resolution: Purchase Contract Hours with Integrated Systems

Supervisor Schmidt explained that this resolution would authorize the purchase of 200 hours of service from Integrated Systems for \$17,000.

Councilman Puylara made a motion to approve the resolution. The motion was seconded by Councilwoman Laskoski.

During discussion, board members inquired about the quality of service provided by Integrated Systems. Supervisor Schmidt and other department heads confirmed that the service had been satisfactory.

All in Favor. The motion carried.

TC-2025-06 - **WHEREAS**, Integrated Systems is the IT service provider that the Town of Seneca Falls has contracted with; and

WHEREAS, IT services are provided to the Town of Seneca Falls by purchasing a block of hours which are used over the course of the work being done at the town offices; and

WHEREAS, Integrated Systems has sent the time log for the previously purchased 200 hours, which describes how those hours were used.

NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Seneca Falls purchase 200 hours at the cost of \$17, 000.00.

viii) Resolution: Cemetery Fund Transfer of Monies

Supervisor Schmidt explained that this resolution was related to transferring funds for a footbridge project in the cemetery. He suggested that the proper procedure would be to obtain bids for the project before transferring the funds.

Councilwoman Laskoski made a motion to table the resolution. The motion was seconded by Councilwoman Dyson.

During discussion, board members agreed that more information was needed, including estimates for the project and an assessment of the current bridge's condition.

The motion to table the resolution carried.

TC-2025-05 – Motion to discuss the following resolution was made by Councilwoman Laskoski and seconded by Councilwoman Laskoski and seconded by Councilman Sinicropi.

WHEREAS, on June 16, 2021, a check in the amount of \$5,870.75 was received from A&V Veneer and Forestry LLC by the Town of Seneca Falls Cemetery Commission for the removal of a black walnut tree; and **WHEREAS**, \$5,870.75 was placed into account A2705C and was not encumbered in the following years. **NOW THEREFORE BE IT RESOLVED** by the Town Board of Seneca Falls that the amount of \$5,870.75 be transferred to the Cemetery Commission Budget line A8810.407 for the purpose of fixing the foot bridge at Restvale Cemetery. Motion to table made by Councilwoman Laskowski and seconded by Councilwoman Dyson. All in favor. Motion carried.

ix) Resolution: Payment of Power-Flow Tech Bill from 2024 (Decorative Street Light Poles)

Supervisor Schmidt explained that this resolution was to authorize payment for decorative street light poles ordered in 2024 but not paid for at that time. The amount due was \$7,000 out of a total \$47,000 bill.

Councilman Puylara made a motion to approve the resolution. The motion was seconded by Councilwoman Dyson.

All in Favor. The motion carried.

DA-2025-06 - **WHEREAS**, the Town Board of Seneca Falls approved the purchase of decorative light poles in the amount of \$47,437.50 from Power-Flow Tech on December 3, 2024, resolution DA-2024-18; and **WHEREAS**, bill number S2533966.001 in the amount of \$7,000.00 did not get paid in the 2024 billing period and the budget line A5182.402 does not have any money allocated to it for the year 2025.

NOW, THEREFORE, BE IT RESOLVED that the Town Board of Seneca Falls authorize the payment of the \$7,000.00.

x) Resolution: Option 1: Construct Guiderail Replacement Project – King Road Culvert Crossing

Resolution: Option 2: Construct Guiderail Replacement Project – King Road Culvert Crossing

Supervisor Schmidt presented two options for the King Road Culvert Crossing guiderail replacement project. Option 1 would cost \$7,000, while Option 2 would cost \$35,000 but require narrowing the road and installing warning signs.

After discussion about traffic counts, farm equipment usage, and safety concerns, the board decided more information was needed.

A motion was made by Councilwoman Laskoski and seconded by Councilman Sinicropi to discuss the following resolutions.

DPW-2025-07 – **WHEREAS**, on February 12, 2025 the Town Board voted to approve a Guiderail Project to install a new Guiderail System for the King Road Culvert Crossing according to the scope of the 'Preferred Solution' and any additional applicable design details and specifications to be provided by the Director of Public Works; and

WHEREAS, Option is the 'Preferred Solution', which consists of; the installation of a new box-beam guiderail system on both sides of the culvert crossing, in compliance with NYSDOT guiderail design standards; and which provides for a two-lane roadway with a nominal lane width of 9-feet; and

WHEREAS, 9-foot lanes will only allow for 2 feet of roadway surface behind the guiderail; and

WHEREAS, the 2 feet of roadway surface that will be behind the guiderails is all that is available for deflection of the guiderail if struck by an errant vehicle, and

WHEREAS, a Box Beam Bridge Railing System is typically installed in this situation because it has little to no deflection if struck by an errant vehicle; and

WHEREAS, 'The Preferred Solution, Option #1 includes the installation of a Double Box Beam Bridge Railing section for that portion of the Culvert Crossing that passes over the culvert and ravine, thus allowing for a nominal lane width of 9-foot; and

WHEREAS, the 'Preferred Solution' constructed to specifications meeting NYSDOT design standards will cost an estimated \$70,000, which includes a \$10,000 contingency; and

WHEREAS, any pavement resurfacing and signage costs will be borne by the Town Highway Department, **BE IT RESOLVED THAT** the Town Board approves an expenditure not to exceed \$70,000.00 to complete the construction of the 'Preferred Solution Option ' for the installation of a new box-beam guiderail system that will accommodate a two-lane roadway with a nominal lane width of 9-feet; and

BE IT FURTHER RESOLVED THAT the Town Department of Public Works and Highway Department will execute the project in compliance with the Plans and Specifications of the Department of Public Works to include necessary site work, safety facilities, the new guiderail foundation, signage and pavement restoration and a contractor shall be engaged to furnish and install the new box beam guiderail system.

Construct Guiderail Replacement Project Option #2 for the King Road Culvert Crossing – DPW-2025-07 -

WHEREAS, on February 12, 2025, the Town Board voted to approve a Guiderail Project to install a new Guiderail System for the King Road Culvert Crossing according to the scope of the 'Preferred Solution' and any additional applicable design details and specifications to be provided by the Director of Public Works; and

WHEREAS, the Director of Public Works has evaluated the functional classification of the roadway as an additional design criteria; and

WHEREAS, a six day traffic count was conducted on the section of King Road west of the Culvert Crossing; and

WHEREAS, the Average Daily Count (ADT) was only 32 vehicles per day; and

WHEREAS, an ADT of 32 is considerably lower than the typical threshold of 200 vehicles per day, below which is considered to be a low-volume road classification; and

WHEREAS, when King Road is open to Through Traffic the ADT is not expected to exceed 200 Vehicles per day; and

WHEREAS, narrow roadways are utilized by local highway agencies in New York State on public low volume road culvert and bridge crossings with appropriate mitigating measures, to include adequate approach warning signs for a narrow road ahead, in combination with reduced speed warning signs; and

WHEREAS, a single box beam system with a deflection distance of 4 ft. to 5 ft. can be installed to accommodate two 8 ft. lanes, which meets the design standards of NYSDOT; and

WHEREAS, this option, constructed to specifications meeting NYSDOT design standards will cost an estimated \$35,000.00, including a contingency of \$5,000.00; and

WHEREAS, any pavement resurfacing and signage costs will be borne by the Town Highway Department,

BE IT RESOLVED THAT the Town Board approves the expenditure of \$35,000.00 for a contractor to furnish and install a single box-beam guiderail system with a 4 ft to 5 ft deflection distance that will accommodate two 8-foot lanes for the culvert crossing.

Councilwoman Laskoski made a motion to table both resolutions. The motion was seconded by Councilwoman Dyson.

AYES: Frank Sinicropi, Dawn Dyson, Kaitlyn Laskoski

NAYES: Frank Schmitter, Jackson Puylara

The motion to table carried.

xi) Resolution: Approve Disbursement of Surplus Equipment

Supervisor Schmitter presented a resolution to approve the disbursement of surplus equipment from various departments, including the Department of Public Works, sewer department, and highway department. The items would be sold on Auctions International.

Councilwoman Laskoski made a motion to discuss the following resolution, seconded by Councilwoman Dyson.

During discussion, board members raised concerns about the frequent turnover of equipment and requested more detailed information about the condition and necessity of replacing certain items.

Councilwoman Dyson made a motion to approve the resolution with an amendment to include additional items from the highway department, two chains saws and a blower. The motion was seconded by Councilman Puylara.

The motion carried with the added items from the Highway Department.

DPW-2025-10 - **WHEREAS**, the Town of Seneca Falls has need to dispose of surplus equipment that is no longer serviceable or of use to the Town; and

WHEREAS, surplus and/or non-serviceable office equipment has been stored in the Town Records Building, located at 10 Fall Street, consisting of: 23 telephones, 12 printers, 4 keyboards, 4 monitor stands, 4 monitors, 2 PA speakers with amplifier, and 1 desk; and

WHEREAS, the Water and Sewer Department has non-usable obsolete surplus items to include: a welder, adjustable trench box, pickup truck crane, Bridgeport generator, and obsolete meter parts; and

WHEREAS, the Highway Department has two chain saws and a blower that are no longer in use and would like to auction off; and

WHEREAS, these surplus items of equipment can be sold at public auction.

NOW, THEREFORE, BE IT RESOLVED that the surplus equipment that is serviceable and still has value be sold at public auction by Auctions International; and

BE IT FURTHER RESOLVED that any surplus items that are no longer serviceable and have no use or monetary value be appropriately disposed of.

xii) Resolution: Approve Lease of Kubota Skid Steer for DPW

Supervisor Schmidt presented a resolution to approve the lease of a Kubota Skid Steer for the Department of Public Works.

During discussion, concerns were raised about the necessity of leasing new equipment when other departments already owned similar machines. The board debated the issue of equipment sharing between departments and the overall cost implications of the new Department of Public Works.

Councilman Puylara made a motion to approve the resolution. The motion was seconded by Councilman Sinicropi.

AYES: Frank Schmitter, Frank Sinicropi, Jackson Puylara

NAYES: Dawn Dyson, Kaitlyn Laskoski

The motion carried with some opposition.

DPW-2025-11 - **WHEREAS** the Department of Public Works needs a Skid Steer to accomplish its basic mission, on a frequent basis; and

WHEREAS the Purchase Cost of this item is \$47,880.05; and

WHEREAS this item can be leased for two (2) years for a monthly payment of \$1,251.54; and

WHEREAS the total annual cost of the lease is \$15,018.48; and

WHEREAS the lease of this item was budgeted for in the 2025 Town Budget under Account 1710.200; and

WHEREAS the Department of Public Works 2025 Equipment Account A1710.200 has a current balance of \$66,215.72 and the annual cost of a two (2)-year lease of this piece of equipment will leave a balance of \$51,197.24; and

WHEREAS the two (2)-year lease includes a Purchase Option of \$23,809.58 which would make the total cost of purchasing the item \$53,846.54; and

WHEREAS the cost of the interest to lease this item for two years is \$5,966.49; and

WHEREAS this Skid Steer has been sourced from NYS Contract PC# 69404 and is a piggyback purchase from this contract.

NOW THEREFORE BE IT RESOLVED that the two (2)-year lease of the Kubota SSV65PHFC Skid Steer Skid Steer, for an annual cost of \$15,018.48, with Option to Buy, as stated in the attached quote, is authorized and approved by the Town Board.

xiii) Resolution: Approve 3-Year Lease of Kubota Compact Excavator for DPW

Councilman Puylara made a motion to approve the 3-year lease of a Kubota Compact Excavator for the Department of Public Works. The motion was seconded by Councilwoman Laskoski.

DPW-2025-08 - **WHEREAS** the Department of Public Works needs a Compact Excavator to accomplish its basic mission, on a frequent basis; and

WHEREAS the Purchase Cost of this item is \$79,855.63; and

WHEREAS this item can be leased for three (3) years, for up to 900 hours per year, for a monthly payment of \$1,534.45; and

WHEREAS the total annual cost of the lease is \$18,413.40; and

WHEREAS the lease of this item was budgeted for in the 2025 Town Budget under Account 1710.200; and

WHEREAS the Department of Public Works 2025 Equipment Account A710.200 has a current balance of \$51,197.24 and the annual cost of a Three (3)-year lease of this piece of equipment will leave a balance of \$32,783.84; and

WHEREAS the Three (3)-year lease includes a Purchase Option of \$39,265.59 at the end of the three (3) year lease, which would make the total cost of purchasing the item \$94,505.79; and

WHEREAS the cost of the interest to lease this item for three (3) years is \$14,650.16; and

WHEREAS this Compact Excavator has been sourced from NYS Contract 69404 and is a piggyback purchase from this contract.

NOW THEREFORE BE IT RESOLVED that the three (3)-year lease of the Kubota KX040-5R3AP Compact Excavator for an annual cost of \$18,413.40, with Option to Buy, as stated in the attached quote is authorized and approved by the Town Board.

AYES: Frank Schmitter, Frank Sinicropi, Jackson Puylara

NAYES: Dawn Dyson, Kaitlyn Laskoski

The motion carried with some opposition.

xiv) Resolution: Approve Purchase of Tilt Trailer for DPW

Councilman Sinicropi made a motion to approve the purchase of a tilt trailer for the Department of Public Works. The motion was seconded by Councilman Puylara.

DPW-2025-09 - **WHEREAS** the Department of Public Works needs a Tilt Trailer to transport Heavy Equipment, Tools, and Materials to jobsites to accomplish its basic mission, on a daily basis; and Heavy Equipment, tools, and Materials to jobsites to accomplish its basic mission, on a daily basis; and

WHEREAS this item was budgeted for in the 2025 Town Budget under Account 1710.200; and

WHEREAS the Department of Public Works 2025 Equipment Account A1710.200 has a current balance of \$76,415.72 and purchase of this vehicle will leave a balance of \$66,215.72; and

WHEREAS three quotes for this Trailer have been obtained; and

WHEREAS Midlakes Trailer has supplied the lowest Bid for the Trailer.

NOW THEREFORE BE IT RESOLVED that the purchase of an Iron bull 22 long x 102" wide lilt trailer for \$10,200.00 from Midlakes Trailer, as stated in the attached quote, is authorized and approved by the Town Board.

AYES: Frank Schmitter, Frank Sinicorpi, Jackson Puylara

NAYES: Dawn Dyson, Kaitlyn Laskoski

The motion carried with some opposition.

xv) Resolution: Purchase Sand-Star CVT Field Groomer (Parks & Recreation)

Supervisor Schmidt explained that this resolution was to purchase a Sand-Star CVT Field Groomer for the Parks & Recreation Department, with costs shared with the local little league.

Councilwoman Dyson made a motion to approve the resolution. The motion was seconded by Councilwoman Laskoski.

All in favor. The motion carried.

CR-2025-08 - **WHEREAS**, the Town of Seneca Falls Parks and Recreation Department maintains baseball fields at both Kid's Territory's Little League fields and Vince's Park; and

WHEREAS, the Town of Seneca Falls Parks and Recreation Department has allocated in the 2025 budget, line CR2-7110.202, for replacement of a 2007 John Deere Field Groomer, with Seneca Falls Little League agreeing to contribute 50% of the purchase price for the new field groomer; and

WHEREAS, the Town of Seneca Falls Parks and Recreation Department obtained two quotes, both through state contracts, from the following vendors:

MTE Equipment Solutions, Inc., Quote #01-71898 for a Smithco Sand-Star Field Groomer, Rake & Cultivator, available through Sourcewell Contract #031121-TTC, with a purchase price of \$17,452.80.

John Deere Quote #23504033 for a 1200A Bunker and Field Rake, available through NYS Landscaping Grounds contract, with a purchase price of \$19,351.12; and

WHEREAS, the MTE Equipment Solutions, Inc. quote includes two necessary pieces of ballfield grooming equipment, with the purchase price split equally between the Town of Seneca Falls Parks and Recreation Department and the Seneca Falls Little League; and

NOW, THEREFORE, BE IT RESOLVED, that the Seneca Falls Town Board approves the expenditure of \$8,726.40 from Budget Line CR2-7110.202, with a current balance of \$13,000, for the purchase of a new Smith co Sand-Star Field Groomer, Rake & Cultivator from MTE Equipment Solutions, Inc.

xvi) Resolution: NY OPRHP Grant for Kid's Territory Park Improvements (Parks & Recreation)

Councilwoman Laskoski made a motion to approve the resolution for the NY OPRHP Grant for Kid's Territory Park Improvements. The motion was seconded by Councilwoman Dyson.

All in favor. The motion carried.

CR-2025-07 - **WHEREAS**, that The Town of Seneca Falls applied for financial assistance from the New York State Office of Parks, Recreation and Historic Preservation (OPRHP") under the Environmental Protection Fund Grant Program for Parks, Preservation and Heritage (EPF) through the Regional Economic Development Councils (REDC) and the Consolidated Funding Application (CFA) Round 14 Initiative for the purpose of funding the Kid's Territory Park Improvements, project #246675.

NOW THEREFORE BE IT RESOLVED, that

The Town of Seneca Falls is authorized and directed to accept these grant funds in an amount not to exceed \$572,046 for the project described in the grant application; and

The Town of Seneca Falls is authorized and directed to agree to the terms and conditions of the State of New York Contract for Grants ("Contract") with OPRHP for such Kid's Territory Park Improvements, project #246675; and

The Town of Seneca Falls is authorized and directed to agree to the terms and conditions of any required deed of easement granted to OPRHP that affects title to real property owned by the municipality and improved by the grant funds, which may be a duly recorded public access covenant, conservation easement, and/or preservation covenant; and

AND BE IT FURTHER RESOLVED, that the governing body of the municipality delegates signing authority to execute the Contract and any amendments thereto, any required deed of easement, and any other certifications to the individual(s) who hold(s) the following elected or appointed municipal office(s) or employment position title(s): Seneca Falls Town Supervisor, Town of Seneca Falls Council Members, Town of Seneca Falls Recreation Director, and Director of Grants Management.

xvii) Resolution: Advertise and Hire Part-Time Seasonal Staff (Parks & Recreation)

Councilwoman Dyson made a motion to approve advertising and hiring part-time seasonal staff for Parks & Recreation. The motion was seconded by Councilman Sinicropi.

All in favor. The motion carried.

CR-2025-06 - **WHEREAS**, the Town of Seneca Falls Parks and Recreation Department requires additional part-time assistance during the summer months to maintain and enhance summer programs and facilities; and

WHEREAS, the Town of Seneca Falls has allocated funds in the 2025 Parks and Recreation budget to support the hiring of all part-time seasonal employees; and

WHEREAS, the Parks and Recreation Department hires the following part-time seasonal positions: Lifeguard, Laborer, Recreation Aide, which includes Playground Director, Summer Play Staff, Preschool Instructor, Vince's Park Manager, Assistant Park Manager and Clerks. The pay ranging from \$15.50 to \$22 per hour, based on qualification; and

NOW, THEREFORE, BE IT RESOLVED, The Seneca Falls Town Board does hereby authorize the advertising and hiring of Parks and Recreation part-time seasonal employees.

xviii) Resolution: Bid Acceptance for Heritage Visitors Center Renovations

Supervisor Schmidt presented a resolution to accept a bid of \$422,000 for renovations to the Heritage Visitors Center as part of the DRI grant. The project would include window replacements, a new community center on the second floor, new offices, and general upgrades.

Councilman Sinicropi made a motion to accept the bid for the Heritage Visitors Center renovations.

The motion was seconded by Councilwoman Dyson.

All in favor. The motion carried.

TS-2025-20 - **WHEREAS**, Bids for the Heritage Visitors Center Renovations, a DRI project, were due on March 19, 2025; and

WHEREAS, Bouley Associates, Inc., was the only company to submit a bid; and

WHEREAS, after due diligence, the Project Manager recommends acceptance of the Bouley Associates, Inc. bid.

NOW, THEREFORE, BE IT RESOLVED that the Town Board of Seneca Falls, NY accepts the bid from Bouley Associates, Inc., dated March 19, 2025, in the amount of \$422,000.00 for the Heritage Visitors Center Renovations, DRI Project No. 3, located at the Seneca Falls Visitors Center, 89 Fall Street, Seneca Falls, NY.

xix) Resolution: Purchase 2025 International MV607 SBA Model Dump Truck (A1710.200)

Supervisor Schmidt presented a resolution to purchase a 2025 International MV607 SBA Model Dump Truck for \$197,000 using A fund budget money. He explained that the truck would be for town use and not assigned to any specific department.

During discussion, concerns were raised about the allocation and sharing of equipment between departments.

TS-2025-21 - **WHEREAS**, On November 29, 2022, the Town of Seneca Falls entered into a contract with Regional International Corporation to purchase a new dump truck with snowplow and salt spreader options for the delivered price of \$197,065.45; and

WHEREAS, said vehicle was to be delivered in the 2023 calendar year; and

WHEREAS, said vehicle was not delivered in 2023 or 2024 calendar year; and

WHEREAS, the 2025 budget for the Town of Seneca Falls did not appropriate funds for this vehicle; and

WHEREAS, The Town of Seneca Falls has been notified that said vehicle has been produced and scheduled for delivery in the first half of calendar year 2025.

NOW, THEREFORE, IT IS HEREBY RESOLVED the Town of Seneca Falls appropriate unencumbered funds from the General Operating A fund in the sum of \$197,065.45 to purchase this vehicle; and

AND BE IT FURTHER RESOLVED that the Town's 2025 budget will be amended to place these funds in account A1710.200.

AND BE IT FURTHER RESOLVED that the vehicle will be placed in the capital inventory of the General Operating (A) fund.

Councilman Puylara made a motion to approve the purchase of the dump truck. The motion was seconded by Councilman Sinicropi.

AYES: Frank Schmitter, Frank Sinicropi, Jackson Puylara

NAYES: Dawn Dyson, Kaitlyn Laskoski

The motion carried with some opposition.

xx) Resolution: Emergency Purchase of Equipment for WTP

Councilwoman Laskoski made a motion to approve the emergency purchase of equipment for the Wastewater Treatment Plant from the Heck Company for \$6,791. The motion was seconded by Councilwoman Dyson.

All in favor. The motion carried.

FG-2025-11 - **WHEREAS** the water treatment plant uses instruments to continuously monitor its water quality; and

WHEREAS an online analyzer failed at the water treatment plant and a replacement was installed on 3/20/25.

NOW THEREFORE, BE IT RESOLVED, that the Seneca Falls Town Board authorize the 3/17/25 emergency purchase of equipment from The Hach Company for the cost of \$6,791.29; and

BE IT FURTHER RESOLVED, said equipment was purchased under NYS Contract #PC67243, and is budgeted for under line F8330.204 (Equipment Replacement).

xxi) Resolution: Accept Retirement & Authorize Advertising to Fill Position

Supervisor Schmitter presented a resolution to accept Fred Peterman's retirement after 30 years of service and authorize advertising to fill the position.

SENECA FALLS TOWN BOARD PUBLIC HEARING AND REGULAR MEETING OF APRIL 1, 2025

Councilman Sinicropi made a motion to accept the retirement and amend the resolution to postpone advertising for the position until CSEA negotiations are satisfied. The motion was seconded by Councilwoman Laskoski.

AYES: Frank Sinicropi, Dawn Dyson, Kaitlyn Laskoski

NAYES: Frank Schmitter, Jackson Puylara

The amended motion carried.

FG-2025-12 - WHEREAS, Fred Peterman has retired after nearly 30 years of service in the Town (Village); and

WHEREAS, The Department needs to fill his position to continue to adequately serve the community.

NOW, THEREFORE, BE IT RESOLVED the town board authorizes accepting Fred's retirement and the advertisement for a replacement of Fred (Water/Sewer Maintainer

xxii) Resolution: Appoint Deputy Distribution Operator

Councilwoman Laskoski made a motion to discuss the following resolution. The motion was seconded by Councilman Sinicropi.

During discussion, board members debated the appropriateness of making this appointment before CSEA contract negotiations were complete. It was clarified that deputy positions are typically not covered by union contracts. Councilwoman Laskoski noted that the employee does not align with the matrix currently and it puts him even more out of line with the pay matrix making him the deputy of the department.

AYES: Frank Schmitter, Frank Sinicropi, Jackson Puylara

NAYES: Kaitlyn Laskoski, Dawn Dyson

The motion carried with some opposition.

FG-2025-13 - WHEREAS, Fred Peterman has retired; and

WHEREAS, The Department needs to fill his Deputy position

NOW, THEREFORE, BE IT RESOLVED the town board authorizes appointing Tim Pagano to Deputy Distribution Operator for \$1.50 /hr.

xxiii) Resolution: Purchase Monitoring Equipment for WTP

Councilman Sinicropi made a motion to approve the purchase of monitoring equipment for the Wastewater Treatment Plant. The motion was seconded by Councilwoman Dyson.

All in favor. The motion carried.

FG-2025-10 - WHEREAS the water treatment plant uses instruments to continuously monitor its water quality; and

WHEREAS the town realizes the need to have spare equipment to avoid prolonged interruptions in monitoring.

NOW THEREFORE, BE IT RESOLVED, that the Seneca Falls Town Board authorizes the purchase of spare equipment from The Hach Company for the cost of \$6,491.24; and

BE IT FURTHER RESOLVED, said equipment will be purchased under NYS Contract #PC67243, and is budgeted for under line F8330.204 (Equipment Replacement).

xxiv) Resolution: Approve Town Clerk Attendance at AOT Finance & Personnel School

Councilman Sinicropi made a motion to approve the Town Clerk's attendance at the AOT Finance & Personnel School. The motion was seconded by Councilwoman Laskoski.

During discussion, board members debated the value of in-person training versus online courses. The Town Clerk explained the benefits of attending the in-person training, including networking opportunities and the ability to focus without interruptions.

AYES: Frank Schmitter, Dawn Dyson, Kaitlyn Laskoski, Jackson Puylara

NAYES: Frank Sinicropi

The motion carried with some opposition.

TC-2025-10 - WHEREAS, the Association of Towns has announced that they will be holding their 25th Town Finance & personnel School on April 22-24, 2025, in Saratoga, NY; and

WHEREAS, there are several opportunities offered at the training event that would provide more information and clarification on the financial aspects of the Town Clerks' responsibilities as well as provide a better understanding of the other financial responsibilities of the town and individual departments; and **WHEREAS**, money has been allocated to allow training opportunities.

BE IT RESOLVED that the Town Clerk attend the AOT training in Saratoga, NY, that the registration fee of \$250.00 be paid to the Association of Towns from A1410.403 – Educational Expenses, that lodging in the amount of \$572.91 be paid for from A1410.403 – Educational Expenses, and per diem in the amount of \$421.12 be paid to Melissa Brown prior to the training from A1410.403.

xxv) Resolution: Approve Tax Receiver & Deputy Tax Receiver to Attend Training Seminar

Councilwoman Dyson made a motion to approve the Tax Receiver and Deputy Tax Receiver's attendance at a training seminar in Lake George. The motion was seconded by Councilwoman Laskoski.

The motion carried unanimously.

TC-2025-11 - **WHEREAS**, the Tax Receiver and the Deputy Tax Receiver are members of New York State Association of Tax Receivers and Collectors; and

WHEREAS, NYSATRC has announced their training for 2025 to be held in Lake George, NY on June 8-June 11, 2025; and

WHEREAS, both the Tax Receiver and Deputy Tax Receiver would benefit from the seminar discussions/training opportunities offered.

BE IT RESOLVED that the Tax Receiver and Deputy Tax Receiver attend the training in Lake George, NY.

BE IT FURTHER RESOLVED that per diem and mileage be paid prior to departure.

xxvi) Resolution: Change in Fees for Short-Term Rentals

Supervisor Schmidt presented a resolution regarding fees for short-term rentals. After discussing practices in other towns and the lack of clear state guidance, the board decided to maintain the current fee structure of \$500 annually.

Councilman Sinicriopi made a motion to keep the current fee structure for short-term rentals. The motion was seconded by Councilman Puylara.

During discussion, some board members expressed concerns about the high fee, while others argued it was appropriate given the profitability of short-term rentals and their impact on local housing availability.

AYES: Frank Schmitter, Frank Sinicriopi, Dawn Dyson, Jackson Puyalra

NAYES: Kaitlyn Laskoski

The motion carried.

ZE-2025-01 - **WHEREAS**, Town of Seneca Falls Code 5300-44.1 Short-Term Rentals was adopted in 2022. Along with that adoption, the Town Board established an application and fee schedule for short-term rentals; and

WHEREAS, as of April 21, 2025, NYS will institute New York State Short-Term Rental Law which advises that fees for short-term rentals (regarding towns and counties) can only be enough to cover the cost of maintaining the registry.

NOW THEREFORE, BE IT RESOLVED, The Town of Seneca Falls Town Board adjusts the current Short-Term Rental Fee effective immediately as follows:

APPLICATION FEE WOULD STAY AT \$50.00

ANNUAL RENEWAL FEE WOULD DECREASE FROM \$500.00 TO \$150.00

BE IT FURTHER RESOLVED, the fees collected in 2025 will be appropriately prorated and reimbursed to reflect the new fee schedule.

xxvii) Approval of Water Leak & Pool Credits

Councilwoman Dyson made a motion to accept the water leak and pool credits. The motion was seconded by Councilwoman Laskoski.

The motion carried.

WHEREAS, credits have compiled for pool fillings and leak credits for March 2025; and

WHEREAS, the total number of accounts to be credited are one; and

WHEREAS, the total dollar amount for the credits totals \$689.04.

BE IT RESOLVED that the following person/account is issued credit.

L2686 Joseph Petrucci Leak \$689.04

3) Payment of Bills

4) Executive Session

Supervisor Schmitter announced that the board would go into executive session to discuss medical and financial credit for employment history of a particular person and for negotiation.

5) Special Order of the Day - Adjourn

The meeting was adjourned, with the possibility of a resolution being announced after the executive session. Executive session entered into at 7:30 pm. Executive session ended at 8:05 pm.

a) Settlement for Error Regarding Employee's Repayment of Borrowed Funds from Retirement

The following resolution was motioned for approval by Councilwoman Dyson and seconded by Councilman Puylara.

WHEREAS, the employee was repaying funds borrowed from his retirement account through payroll deductions; and

WHEREAS, the Town deducted these payments but failed to forward the funds to the retirement account; and

WHEREAS, the employee received several warning letters that no payments had been received but did not take any action or advise anyone of the reminder; and

WHEREAS, due to the failure to forward the payment as well as the employee’s failure to notify the Town of the warning letters, a total of \$12, 500.00 in costs and penalties has been incurred; and

WHEREAS, following thorough review, the Town Board has agreed it was 70% at fault and the employee was 30% at fault and decides to reimburse the employee the 70% of the total amount or \$8,750.00.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of Seneca Falls has agreed to reimburse the employee \$8,750.00, representing 70% of the total costs of penalties incurred, and authorizes the Supervisor to execute documents necessary to resolve this matter.

- 6) A motion was made by Councilman Puylara and seconded by Councilwoman Dyson to adjourn. All in favor. Motion carried. Meeting adjourned at 8:08 pm.

Melissa G. Brown
Town Clerk